

The regular meeting of the Town Council was held September 14, 2026, in the Council Chambers at 6:30 pm. A review of the claims took place at 6:00 pm.

Mayor Andrew Hanson

Councilors: Stephanie Quick, Bessie Spangler, Shirley Iwata, Logan Labbe, Kelly Dillon
Bailey Moree

Brenda Schneider, Clerk/Treasurer

Lauren Atkin, Deputy Clerk

Craig Usher, Fire Chief

Citizens: Jan Allen, Linda Shifflet, Rick

There being a quorum present Andrew Hanson, Mayor, called the meeting to order. Andrew Hanson, Mayor, asked for additions/corrections to the minutes of August 10, 2026, regular meeting, August 19, 2026, Public Budget Hearing and August 24, 2026, Special meeting. Kelly Dillon made a motion to approve the minutes of August 10, 2026, regular meeting, August 19, 2026, Public Budget Hearing and August 24, 2026, Special meeting; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

CORRESPONDENCE

Mayor Hanson read a Thank you card from Ruth Gordon. Ruth retired from the Deputy Clerk position on August 31, 2026.

PUBLIC COMMENT None

COUNCIL REPORTS

Bailey Moree read the August Animal report. Staff were advised of a dog bite that occurred on Alder Street. The Health Department was advised, and State mandated protocol was followed. The dog owner successfully followed all requirements for quarantine and provided the proper paperwork to the health dept.

Stephanie Quick read the August Water report. All routine sampling and testing completed. Staff assisted a contractor with installing two new water saddles to properties being developed on Pine St. The water main was carefully excavated, and the taps were made without incident. Staff conducted the mandated lead and copper testing around Town. Staff collected 10 samples from random properties spread throughout the water system. The samples were packaged and sent to the lab for analysis.

Shirley Iwata read the August Court report. 4 Initial appearance, 0 appearances, 2 Order to Show Cause, 4 Status hearings, 2 Petition to Revoke, 1 Change of Plea, 1 Jury Instruction hearing, 1 Jury Trial, 3 Omnibus hearing. Disorderly conduct, No Insurance, Speeding, Stop sign violation. Deputy Micah Allard reported 457 calls for July. 13 traffic stops, a lot on 4th Ave East. No crime report.

Kelly Dillon read the August Streets report. Shadow Asphalt has completed this fall's paving project around town. Staff replaced a street signpost on Alder Street that was knocked down by an unknown vehicle. Staff erected new, larger speed limit signs in the 15 MPH speed zone of 4th Ave East. Staff re-painted the 15MPH markings on the road surface in that area. Staff also purchased and installed new warning flags with the speed limit signs in yet another attempt to get drivers to follow the posted speed limit. The radar trailer continues to be deployed in that area during these first few weeks of school to increase safety for all roadway users. Staff repaired several potholes at Alder and 2nd ave at the request of a passing motorist "hits them every time he goes by there". He should be happier now.

Logan Labbe read the August Parks report. The Public Works Dept. would like to publicly thank Ken Quit for his dedicated work in our parks again this summer. He was and is a great asset to us and we wish him the best. Thanks Ken. Enjoy the river, the mountains, and all your adventures this fall and for years to come. Staff continue with routine trimming and mowing around the town parks. Staff had Leroy Goding remove a large dead tree at Eva Horning Park. The pine was a severe hazard and had started dropping large limbs in a busy spot in the park. The tree was removed and the area cleaned up without incident.

Craig Usher read the August Fire Department report. Responded to 16 calls. 14 Rural, 2 Town and 1 Mutual Aid. 4 regular trainings and 0 Junior trainings (out for summer).

Fire-1 training-Water Supply, Apparatus Maintenance, Fire Streams

EMS training-Advanced Endorsement classes completed.

Recruiting and Retention:

20 Fire / EMS members on the current roster 1 Juniors 0 Explorers

Departmental Updates:

August was a little slower than last month; we had a crew on wildland assignment at the "Sand Creek" fire for 14 days, in addition to several small fire in our district.

Waiting for updated quotes to purchase two sets of Personal Protective Equipment (structure gear).

We are obtaining quotes to have decals installed on the Tahoe.

Research into adopting a Fire and Life Safety Code continues, more to follow as details are obtained. (Currently stalled)

Mineral County program for emergency generators will not be established as a policy, each agency to manage on their own.

We are preparing for a public “Moment of Silence” to honor those who were affected by the Sept. 11 attacks, to be held at the Fire Hall @ 09:00 9-11-2026.

Members assisted community organizations with the final days of the Fair and clean up. Meetings were conducted with Mineral Community Hospital & MT retirement system. Mineral County Fair Board does not want old kitchen stove, looking for a new recipient. Looking into disposal of out of date “Self-Contained Breathing Apparatus” (SCBA’s)
August narrative:

Three months have elapsed since I took over as Fire Chief. There have been some great learning and teaching opportunities; and there have been a few challenges. We have concluded our EMT Endorsement training and the new program documents were signed by our Medical Director, Dr. Karyn Ridgeway. We have ordered our updated EMS supplies and hope to have the program in place by the end of September. Through DNRC and our Rural District, we took possession of a surplus 2010 Type VI fire engine. Asst Chief Pecora continues to work on grant funding for our Tarkio station.

Bessie Spangler read the August Sewer report. All routine sampling and testing are completed. Staff conducted approx. 7 locate requests for the month. Staff continue to routinely flush and monitor the sewer liner on Osprey Drive. Staff assisted a contractor with installing two new sewer saddles for properties being developed on Pine Street. The main was carefully excavated and exposed and the taps were installed without incident. Staff assisted a contractor with installing a new sewer saddle for a resident on Cedar Street. Their line had failed and the decision was made to run a completely new service line and saddle. Work was successfully completed without issue. Staff excavated a sewer manhole that had been buried for many years. Riser rings were installed and the manhole is now ready to serve its purpose in life as an inspection and service port for our sewer system. The final punch list items on the sewer project are due to be completed very soon. Staff had Leroy Godin remove several dead trees at the sewer lagoon. Area cleaned and project completed without incident.

COUNCIL CONCERNS

Mayor Hanson asked the Council if they wished to reschedule the regular meeting of the Town Council that will be on October 12, which is a recognized holiday. Shirley Iwata made a MOTION to reschedule the October 12 regular meeting to October 19; Logan Labbe seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

UNFINISHED BUSINESS

SEWER PROJECT UPDATE

Diamond has been offsite for a couple of weeks working on other projects and we have been pushing them to complete the remaining punch list items. Jason with Diamond said they plan to be in Superior this week working on Punch List items including the ERV, SCADA, gauge calibration, and blower sensor. RPA is working on as-built drawings and the Operator O&M Manual and are waiting on Diamond to provide manufacturer O&M manuals. We are hoping Diamond has all punch list items completed by the end of September. RPA is still charging Diamond engineering expenses for site inspections until substantial completion is awarded.

Neely Electric has sent RPA submittals that we reviewed for the lift station improvements. Brandon with Neely said they plan to start lift station improvements on September 21st, 2026. The Agreement has been executed, see attached.

NEW BUSINESS

CLARK FORK FELLOWSHIP, SHAWN SMALLEY—REQUEST TO CLOSE STREET-FALL FESTIVAL

Clark Fork Fellowship at 501 Pike Street is holding a Fall Festival on October 10, 2026. They requested permission to temporarily close Pike Street from 5th Ave E to 6th Ave E. during the festival. Council discussed the request. Logan Labbe made a MOTION to approve the request to temporarily close Pike Street from 5th Ave E to 6th Ave E. during the Clark Fork Fellowship Fall Festival on October 10, 2026; Bailey Moree seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

POOL IN THE PARK COMMITTEE

The Pool in the Park Committee will start sending a copy of their meeting minutes to be included in the Council packets. Emily Park is working on the CDBG grant application for the building. Emily has confirmed with CDBG that the needs public hearing that the County holds will be accepted for the application. The Town will need to hold a public hearing on the specific project. After the hearing, the Council will need to adopt a resolution to submit the grant application. The Clerk will publish the required notices for the public hearing.

RESUCING CUJO—RICK---REQUESTING FUNDING

Rick Goldstein, representing Rescuing Cujo Dog Rescue, requested that the Town consider providing monthly or annual funding to help offset the costs associated with

medical care, vaccinations, spay/neuter procedures, and other necessary veterinary services for rescued dogs. Mr. Goldstein expressed concern that it is unfair for the rescue organization to bear the full cost of veterinary care, particularly when some of the expenses result from irresponsible pet ownership. He stated that Rescuing Cujo has taken in one dog from within the Town limits, while the other dogs have come from outside the Town. The organization is willing to provide housing, food, exercise, and general care for the dogs it accepts; however, veterinary expenses can be significant. Documentation of the dogs' origins would be required to support any funding request. He also noted that Rescuing Cujo Dog Rescue is located outside the Town limits and is a registered 501(c)(3) nonprofit organization. Mr. Goldstein stated that he has discussed potential funding with County Commissioner Duane Simons and will request placement on the County Commissioners' agenda to formally present a request for County funding. Grant opportunities were also discussed. Mr. Goldstein requested the Town's assistance with educating the public about animal adoption and responsible pet ownership. He will provide information for inclusion in the Town's quarterly newsletter. The Town will also assist with developing an informational brochure to be available at the Town office. The Council discussed potential fundraising opportunities, including connecting Rescuing Cujo Dog Rescue with local events and other nonprofit organizations, as well as potential grant funding sources. No formal action or decision regarding Town funding for Rescuing Cujo Dog Rescue was taken by the Council.

CAPITAL IMPROVEMENT PLAN REVIEW AND UPDATE

Council reviewed and discussed the Capital Improvement Plan. The Fire Chief will review the plan and provide any necessary updates. The matter was tabled for further review and discussion.

CLERKS BUSINESS

Prepared minutes.

Upload meeting recording to website.

Updated Utility customer accounts as needed.

Prepared and mailed utility bills.

Posted daily receipts and made daily deposits.

Prepared and mailed past due and remaining balance utility letters.

Transmitted and posted the ACH utility payments.

Prepared and mailed final UB customer bills.

Prepared Agenda and Notes from the Clerk.

Uploaded Agenda to website. Posted Agenda.

Prepared and delivered council packets.

Prepared claims and checks.

Prepared payroll and reports and ACH.

Prepared monthly Tax vouchers and receipts.

Enter checks in the Wells Fargo positive pay as part of the fraud protections.
Updated software.
Updated Website.
Grant searches.
Updated Agenda Subject Index
Uploaded Minutes to website.
Completed cash reconciliation for SVFRA.
Prepared Cash reconciliation and financial reports.
Prepared recycling report.
Work on sewer project draw request.
Attend APT US&C annual conference online.
Prepared for annual budget hearing.
Prepared budget hearing minutes.
Prepared budget resolutions.
Receipt and post SRF loan proceeds—sewer project.
Prepare and post special meeting notices.
Prepared budget document
Prepared net pension liability worksheets for FY 25-26 annual financial report.
Post Net pension liability journal vouchers for FY 25-26
Transfer SRF loan proceeds to Sewer Loan Reserve as required.
Work on USDA annual report for the Fire Hall GO Bond
Prepare special meeting minutes.
Upload PDF budget document and excel pages 53, 54 and 55 to the State.
Complete the USDA annual report and email it to USDA.
Emailed signed budget resolutions to MT DOR, Mineral County Treasurer and Clerk and Recorder.
Enter revenue and expenditure budgets into accounting and balance with the budget document.
Set up new water/sewer account in UB.
Prepare annual water/sewer delinquency list to add to property taxes.
Emailed the delinquency list to MT Dept of Revenue and Mineral County Treasurer.
Prepared and mailed quarterly newsletters. Uploaded the newsletter to the website.
Work on annual financial report worksheets.
Post RRGL Grant funds for sewer project.
Prepared and mailed weed letters.

CONSENT AGENDA

Kelly Dillon made a MOTION to approve the Consent Agenda as presented Town Claims 39643-39711 in the amount of \$136,272.85 on September 14, 2026, August financial reports, August Cash Reconciliation, August Pledged Securities, August Budget report, August Journal and UB vouchers; Stephanie Quick seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

ADJOURNMENT

Due to the regular meeting date in October falling on a holiday, the regular meeting has been rescheduled to Monday, October 19, 2026. There being no further business before the Council Shirley Iwata made a MOTION to adjourn until the next regular meeting October 19, 2026; Kelly Dillon seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick -aye, Bessie Spangler -aye, Bailey Moree-aye, Logan Labbe-aye.

Andrew Hanson, Mayor

Attest:

Brenda Schneider, Town Clerk