

The regular meeting of the Town Council was held August 10, 2026, in the Council Chambers at 6:30 pm. A review of the claims took place at 6:00 pm.

Councilors: Stephanie Quick, Bessie Spangler, Shirley Iwata, Logan Labbe, Kelly Dillon
Bailey Moree
Brenda Schneider, Clerk/Treasurer
Andrew Cadman, Public Works Assistant
Craig Usher, Fire Chief
Deputy Micah Allard

Citizens: Jan Allen

Absent Mayor Andrew Hanson

There being a quorum present Kelly Dillon, Council President, called the meeting to order. Kelly Dillon, Council President, asked for additions/corrections to the minutes of July 13, 2026, regular meeting. Shirley Iwata made a motion to approve the minutes of July 13, 2026, regular meeting; Logan Labbe seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

CORRESPONDENCE None

PUBLIC COMMENT None

COUNCIL REPORTS

Bailey Moree read the July Animal report. Staff spoke to a resident on Riverside ave west regarding an issue with dogs at large. Complaints have been received regarding aggressive behavior and un-controlled dogs. She was advised of Town laws regarding dogs. Any further complaints will result in a citation.

Stephanie Quick read the July Water report. All routine sampling and testing completed. All systems are working overtime!! But functioning normally! Staff conducted a list of required water testing. Numerous samples were collected and sent to the Lab. Most of which were required either annually or every three years. Lead and copper testing will be completed in the next several weeks and is required every six years. Andrew Cadman reported on the various water tests being conducted.

Shirley Iwata read the July Court report. 3 Initial appearance, 4 appearances, 1 Jury Confirmation hearing, 4 Omnibus hearings, 1 scheduling conference. Deputy Micah Allard reported 457 calls for July. 13 traffic stops, a lot on 4th Ave East. The Sheriff's Office did

not receive the grant for the flashing speed sign. Discussed various options for improving speed control within the 15 mph zone on 4th Ave East. Summer events including the Mineral County Fair were a success, with little to no issues. Thank you to MCSO staff for all of their hard work during the fair and at all events.

Kelly Dillon read the July Streets report. Staff met with Shadow asphalt and are working on the estimate for this year's asphalt work. Once the quote is received, the blacktop work will be done as the budget and time frame allow. The estimated cost will be \$53,000 to \$55,000. The paving and patching will be paid out of the Street fuel tax fund. At the request of some concerned residents, staff ordered and installed new "No Thru Truck Traffic" and "no Trucks" signs on Iron Mountain Heights Road by Diamond match road. Apparently, Google was suggesting that there was access to the Interstate off Choo Choo Lane which was causing an issue with nowhere for trucks to turn around. At the request of a concerned resident, staff ordered and installed a "NO River Access" sign near 2nd Ave East and Alder Street. Apparently, folks thought you could access the river there and were trespassing and, in a semi, dangerous situation down the steep riverbank.

Logan Labbe read the July Parks report. Ken continues to do a great job keeping the parks looking their best. Thanks Ken. The sprinkler line on the northeast side of the playground at Eva Horning Park has been replaced. The new line is installed, and sprinkler heads are in place and functioning. We are pleased to announce that the Emily Ornelas Memorial Tree has been planted! The "Autumn Blaze" Maple tree was Emily's favorite and will shine bright in her memory in our park for years to come. The irrigation system at Timberman Park is up and running full swing. We have it working overtime at the request of the contractor to water the Hydro seed while it germinates and grows to maturity.

Craig Usher read the July Fire Department report. Responded to 24 calls. 13 Rural, 6 Town and 5 Mutual Aid. 4 regular trainings and 0 Junior trainings (out for summer). Fire-1 training—Fire extinguishers, Driver training, Safety, Water delivery
EMS training—Advanced Endorsement classes completed. 22 Firefighters, 3 Juniors and 2 explorers. Departmental Updates: July was another busy month; we had crews on wildland assignments at the "Four Mile" and "Elder-1" fires in addition to several small fire in our district. Two sets of Personal Protective Equipment (structure gear) will be ordered once the budget is approved. Research into adopting a Fire and Life Safety Code continues, more to follow as details are obtained. Superior Fire will be participating in a Mineral County program for emergency generators; policy work is currently underway. We assisted MCSO with indoor space for 2 days while their patrol cars got decals applied. We recently participated in several public demonstrations in the community: July 4th roving fire safety patrols: EMS/Water standby at the Paddle board races: At the Mineral County Fair our members staffed entrance gates,

participated in the parade, held a bicycle rodeo and a fire safety house for kids. In July meetings were conducted with Dispatch, DES, Superior Ambulance and Mineral Community Hospital. Mineral County Fair Board was grateful for the donation of our old refrigerator and will possibly take the stove as well.

Highlights for Superior Rural:

We conducted water tender training and area familiarization for a training session at the Tarkio Fire Hall. DNRC has agreed to have Rural District purchase a surplus 2010 Type VI fire engine. A Type VI engine was assigned to the Four-Mile fire for 8 days; a water tender is still assigned to the Elder-1 fire and will likely hit the 14-day mark. Asst Chief Pecora continues to work on grant funding and has evaluated several used buildings for a station although none met our needs.

Craig Usher, Fire Chief reported that the County Commissioners will be acting on Stage 2 fire restrictions on Thursday. The Mayor or Council President will need to sign a proclamation for Stage 2 fire restrictions for the Town.

Kelly Dillon reported that the Axman Recycling may send a donation to the Fire Dept.

Bessie Spangler read the July Sewer report. All routine sampling and testing are completed. Staff conducted approx. 4 locate requests for the month. The sewer project is nearing completion. The fields and grounds have been hydro-seeded, and the final punch list items are being completed. The wastewater discharge permit renewal has been filed with DEQ. Staff continue to routinely flush and monitor the sewer liner on Osprey Drive. Andrew Cadman reported that the Public Works will have a day for the Mayor and Council to tour the new updated Sewer facility and will have an open to the public to tour the facility.

COUNCIL CONCERNS

Bessie Spangler thanked Andrew Cadman for filling the potholes on first St.

Bessie Spangler stated that there are bushes leaning or growing over the sidewalk on 4th Avenue East and a Rose bush growing over the sidewalk on 5th Avenue East. The property owners will be notified.

Logan Labbe asked about Safe Routes to Schools. Discussed routes, crosswalks. Etc. More research will be needed.

UNFINISHED BUSINESS

SEWER PROJECT UPDATE

Final Walk Through for the Superior Wastewater Improvements project was held on July 30th, 2026, with the headworks screen and blowers running. Diamond finished seeding and is working on punch list items including ERV, SCADA, alarms, painting, hose bibs, blower display, spare

parts, supplier O&M Manuals, and AIS documentation. Once SCADA and alarms are complete, the contractor will be issued Substantial Completion and not charged engineering expenses any further. Retainage will not be released until all punch list items have been completed.

NEW BUSINESS

SEWER LIFT STATIONS ELECTRICAL UPGRADE PROPOSAL

Council discussed the Sewer Lift Stations Electrical Upgrade proposal. Chris Hayes, Engineer, has been working with Rodney and Andy regarding using some of the remaining sewer project contingency funds to update outdated electrical systems in the 3 sewer lift stations. He has sent a quote for the work from Neely Electric, Inc for \$40,920. Currently there is approximately \$91,000 remaining in contingency funds for the project. After lift station electrical upgrades, there would be approximately \$50,000 remaining in contingency for the project. The state is agreeable to the Town using the remaining funds for the upgrades. The Town does not need to advertise for bid as the cost is under \$80,000. Logan Labbe made a MOTION to approve the Sewer Lift Stations electrical upgrade proposal; Bessie Spangler seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

RESOLUTION NO. 580 ADOPT UPDATED PARK PLANS

Resolution No. 580 adopts the updated Park Plans. Stephanie Quick made a MOTION to adopt Resolution No. 580 adopting the updated Park Plans; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

CLERKS BUSINESS

Prepared minutes.
Upload meeting recording to website.
Updated Utility customer accounts as needed.
Prepared and mailed utility bills.
Posted daily receipts and made daily deposits.
Prepared and mailed past due and remaining balance utility letters.
Transmitted and posted the ACH utility payments.
Prepared and mailed final UB customer bills.
Prepared Agenda and Notes from the Clerk.
Uploaded Agenda to website. Posted Agenda.
Prepared and delivered council packets.

Prepared claims and checks.
Prepared payroll and reports and ACH.
Prepared monthly Tax vouchers and receipts.
Enter checks in the Wells Fargo positive pay as part of the fraud protections.
Updated software.
Updated Website.
Grant searches.
Updated Agenda Subject Index
Uploaded Minutes to website.
Completed cash reconciliation for SVFRA.
Prepared Cash reconciliation and financial reports.
Prepared recycling report.
Prepared Resolution to adopt Park Plans
Work on sewer project draw
Mailed JP interlocal agreement to the State
Work on preliminary budgets
Set up new hire folders and forms.
Work on year-end closing.
Work on Annual Financial report forms
Prepared Superior Vo. Firemen's Relief Association Annual Financial Report.
Submitted Superior Vo. Firemen's Relief Association Annual Financial Report to the state.
Mailed Law Enforcement interlocal agreement to the state.
Work on USDA annual report for the Fire Hall GO Bond
Prepared letters for job applicants.
Completed Compensated absences worksheets and posted Journal vouchers FY 25-26.
Completed updates to Capital Assets for FY 25-26 and posted Journal vouchers.
Scheduled publication of Budget Hearing.
Receipt and post quarterly reimbursement from Superior Rural Fire District.
Completed the OPEB worksheets and posted journal vouchers for FY 25-26.
Completed the SVFRA compliance testing worksheets for FY 25-26.
Updated the Eva Horning Park and Timberman Park use agreement for Youth Soccer.
Prepared Levy computation form for FY 26/27.
Started training of new Deputy Clerk.

Budget hearing is scheduled for Wednesday August 19, 2026, at 6:30 pm.
Meeting to approve budget resolutions is scheduled for Monday August 24, 2026, at 6:30 pm.

CONSENT AGENDA

Shirley Iwata made a MOTION to approve the Consent Agenda as presented Town Claims 39592-39642 in the amount of \$102,446.28 on August 10, 2026. June and July financial reports, June and July Cash Reconciliation, June and July Pledged Securities, June Budget report, June and July Journal and UB vouchers; Logan Labbe seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley

Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

ADJOURNMENT

There being no further business before the Council Shirley Iwata made a MOTION to adjourn until the next regular meeting September 14, 2026; Stephanie Quick seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick -aye, Bessie Spangler -aye, Bailey Moree-aye, Logan Labbe-aye.

Kelly Dillon, Council President

Attest:

Brenda Schneider, Town Clerk