

The regular meeting of the Town Council was held July 13, 2026, in the Council Chambers at 6:30 pm. A review of the claims took place at 6:00 pm.

Mayor Andrew Hanson

Councilors: Stephanie Quick, Bessie Spangler, Shirley Iwata, Logan Labbe, Kelly Dillon
Bailey Moree

Brenda Schneider, Clerk/Treasurer

Rodney Goins, Public Works Superintendent

Craig Usher, Fire Chief

Citizens: Sherry Goins, Scott Kinney, Cheryl Crabb, Linda Shifflet, Jan Allen, Sydney Cataldo

There being a quorum present Andrew Hanson, Mayor, called the meeting to order. Andrew Hanson, Mayor, asked for additions/corrections to the minutes of June 8, 2026, regular meeting. Shirley Iwata made a motion to approve the minutes of June 8, 2026, regular meeting; Logan Labbe seconded. MOTION passed 5 ayes, 0 nays, 1 abstain, 0 absent. Roll Call: Kelly Dillon-abstain, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

CORRESPONDENCE None

PUBLIC COMMENT

Sherry Goins stated a concern that the Fireworks are being sold to children under the age of 18. The children were popping off fireworks behind their vehicles parked on 3rd Ave W. Also, fireworks were shot off long after the 4th of July. The Clerk reported that that the Fireworks vendor receives a copy of the fireworks code every year.

COUNCIL REPORTS

Bailey Moree read the June Animal report. All is well in the Doggie world.

Stephanie Quick read the June Water report. All routine sampling and testing completed. Staff advised a resident on First street of a potential water leak discovered after meter reading. Staff advised a resident on 4th street of a water leak issue. Staff assisted in turning the water off while the resident was out of town. Staff assisted a local contractor with a service line replacement on 2nd Ave west. The line and curb stop were replaced as well as the installation of an outside meter pit to the property. Kelly Dillon thanked the Town Staff for helping him with a water issue when he was out of town.

Shirley Iwata read the June Court report. 11 Initial appearance, 2 appearances, 3 Status hearings, 5 Order to Show Cause hearings, 6 Omnibus hearings, 1 scheduling conference, 1 Petition to Revoke, 1 Motion to revoke and 4 Change of Plea. Partner or Family member assault, criminal trespass, disorderly conduct, displaying fictitious or altered license plates, driving without a valid driver's license, driving while suspended or revoked, and operate motor vehicle with defective or shattered windshield.

Kelly Dillon read the June Streets report. Plans are being made for this year's asphalt work around town.

Logan Labbe read the June Parks report. Ken continues to do a great job keeping the parks looking their best. Thanks Ken. Irrigation system repairs continue in all the parks. There have been lots of issues with the irrigation systems this spring!! Replacement of the supply line and sprinkler heads around the playground at Eva Horning Park has begun. The line was damaged some time ago by windstorm damage. A broken supply line was repaired by the tennis court at Eva Horning Park. Staff replaced a malfunctioning irrigation system control valve in James Park. Work continues to return Timberman Park back to normal. WOW!

Craig Usher read the June Fire Department report. Responded to 25 calls. 21 Rural, 4 Town and 4 Mutual Aid. 4 regular trainings and 4 Junior trainings. 22 Firefighters, 3 Juniors and 2 explorers. Losing 2 members and 2 Juniors in July and August as they are moving out of the area.

June has been a whirlwind of activity. A new Fire Chief was selected. Deputy Chief Josh Pecora was promoted to Assistant Chief. Due to an increase in fire calls, we quadrupled our monthly response volume from May 2026.

Our crews have recently had their Personal Protective Equipment inspected and we will be working toward being NFPA compliant as budget and grants allow.

Research for Fire Code adoption has started, more to follow as details are obtained.

We recently partnered in several public demonstrations in the community and will have staff at the annual paddle board races on July 11th. We are preparing for the Mineral County Fair, Parade, and Bike Rodeo July 30 -August 1.

In June Chief Usher met with Fire Chiefs from all agencies represented in Mineral County (West End, St Regis, USFS & Frenchtown), and Mineral County Search and Rescue. Chief Usher has meetings scheduled with MCSO, Dispatch, DES and Ninemile USFS throughout July.

Set up account for DNRC apparatus and personnel reimbursement, Scheduled DNRC equipment inspection, Completed draft of "Wildland Fire" program. Maintenance on Rural brush truck, planning Rural vehicle maintenance schedule.

With our Town/Fire Hall Kitchen remodel entering its final phase, we have some older appliances and equipment that need to be disposed of (refrigerator, stove,

cabinets) along with outdated Self-Contained breathing Apparatus' (SCBA's). The Council discussed the outdated equipment. Logan Labbe made a MOTION to donate the refrigerator to the Fair Board and scrap the stove and SCBA's; Kelly Dillon seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

Bessie Spangler read the June Sewer report. All routine sampling and testing are completed. Staff conducted approx. 7 locate requests for the month. After many punch lists, repairs, planning, and final equipment checks, the headworks building will be up and running through the manual screen! The groundwork and parks repairs are nearly completed. Staff Assisted a contractor in locating the sewer line for the library building. Part of the old line is being abandoned and replaced. Staff continue to routinely flush and monitor the sewer liner on Osprey Drive. Discussed a letter regarding PFAS class action lawsuit, they are closing the Town's case. The Town will be testing for PFAS as required the MT DEQ.

COUNCIL CONCERNS

Bessie Spangler stated that there are a bunch of potholes on the dead end portion of 1st Street W in need of filling.

Bessie Spangler stated that the visibility at the corner of 3rd Ave E and Pine Street is creating a hazard for drivers due to RV's parked in the right-of-way.

Logan Labbe stated that he had a few people contact him about fireworks being shot off after midnight.

UNFINISHED BUSINESS

SEWER PROJECT UPDATE

Diamond has been working on site grading, electrical, mechanical, ERV equipment testing, SCADA, painting, moving trailers and equipment from site, fencing, hanging signs, and plans to tie in wastewater to the Headworks building this week. We will schedule a final walkthrough for later this week or next week to get to substantial completion and finalize a punch list. RPA will complete as-built drawings and an O&M Manual for the system. Diamond is being charged engineering expenses for going over contract time.

PARK PLANS REVIEW AND UPDATE

Council reviewed and discussed the park plans. The Comprehensive and Individual Master Park plans are updated with the comments received. The Comprehensive Master Park Plan provides a framework for all three parks, including an assessment of existing conditions, park classifications, user groups, maintenance requirements, development guidelines, financing strategies, goals and objectives, recommendations, and definitions. The Master Plans for Eva Horning Park, Timberman Memorial Park, and Frank James Park are customized to address the specific characteristics, current uses, maintenance considerations, and proposed improvements of each individual park. The Clerk was instructed to prepare the Resolution to adopt the updated Park Plans for the next meeting.

NEW BUSINESS

POOL IN THE PARK COMMITTEE UPDATE—TRISH DONOVAN

Cheryl Crabb gave a brief history of the Mineral County Pool in the Park Committee. Scott Kinney reported on the committee's work and progress on the project. Scott Kinney talked about the design options for the swimming pool. Rodney Goins asked if there were estimates of what the operating costs would be for the building and swimming pool? Scott Kinney stated that they do not know yet. Scott Kinney stated that the committee is working with grant writer Emily Park. Emily Park has met with the people at the State Community Development Block Grant program regarding a grant for the Pool bath house and community center. The swimming pool does not qualify for the grant, but the building would qualify as it includes a community center. The Town would be the recipient of the grant for the project. Two public hearings would be required prior to submission of the grant. A CDBG grant can be up to \$750,000. Discussed match requirements. Scott Kinney stated that the Committee is asking for approval from the Town to submit the grant application to CDBG. Council discussed the request. Logan Labbe made a MOTION to approve Mineral County Pool in the Park submit the CDBG grant application for the Pool Bathhouse and Community Center for the Town of Superior; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

REQUEST TO CLOSE STREET FOR MINERAL COUNTY FAIR—SYDNY CATALDO

Sydney Cataldo requested approval to close 5th Ave E from Pennsylvania Ave to Arizona Avenue for the Mineral County Fair from July 29 through August 1, 2026. Council discussed the request. Kelly Dillon made a MOTION to approve closing 5th Ave E from Pennsylvania Ave to Arizona Avenue for the Mineral County Fair from July 30 through

August 1, 2026; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

INTERLOCAL AGREEMENT---JUSTICE COURT FY 26-27

Council reviewed and discussed the JP Interlocal Agreement for FY 26-27. The agreement is for \$6300. No changes to the cost of the interlocal agreement from the previous year. The dates have been updated in the agreement. Jury trial expenses are billed to the town separately and budgeted separately. Bessie Spangler made a MOTION to approve the JP Interlocal Agreement for FY 26-27; Logan Labbe seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

INTERLOCAL AGREEMENT—LEC FY 26-27

Council reviewed and discussed the Law Enforcement Interlocal Agreement for FY 26-27. There are no changes to the agreement, and the cost remains the same as the previous year. The dates in the agreement have been updated. Stephanie Quick made a MOTION to approve the Law Enforcement Interlocal Agreement for FY 26-27; Bailey Moree seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

MUTUAL AID AGREEMENT WITH SUPERIOR RURAL FIRE DISTRICT UPDATE

Council reviewed and discussed the updated Mutual Aid Agreement between the Town of Superior and the Superior Rural Fire District. The Mutual Aid Agreement between the Town of Superior and the Superior Rural Fire District has been updated to remove Section 8, which required the Rural Fire District to reimburse the Town for a portion of the Battalion/Deputy Chief stipend. This change reflects the new organizational structure, which includes a Fire Chief and an Assistant Chief, but no Battalion/Deputy Chief position. As stated in Section 7, the Town and the Rural Fire District will continue to share the cost of the Fire Chief position and the Assistant Fire Chief position equally. The insurance language that was previously included in the addendum has been incorporated into the Mutual Aid Agreement. In addition, minor punctuation corrections have been made. No other changes have been made to the agreement. The Town Attorney and MMIA reviewed the revised mutual aid agreement. Shirley Iwata made a MOTION to approve the updated Mutual Aid Agreement between the Town of Superior and the Superior Rural Fire District; Bessie Spangler seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

CLERKS BUSINESS

DEPUTY CLERK POSITION

Mayor Hanson stated that following interviews and discussion, the hiring committee recommends offering the Deputy Town Clerk position to Lauren Atkin. Based on her qualifications and experience, we recommend the following employment terms:

- A 30-hour per week position with benefits.
- Placement on the salary schedule with credit for two years of experience.

The hiring committee believes these adjustments appropriately compensate the selected candidate while ensuring the position meets her employment needs.

The Clerk gave a budget comparison of the position. Budget for Wages for 30 hours per week would be \$23836 at grade 7 Start year 2--\$14.14 per hour no increase after probation period. This would be for the full year. Budget for wages for 40 hours per week would be \$30927 at grade 7 base pay and 6 month increase after probation period. Council discussed the recommendation of the hiring committee. Logan Labbe made a MOTION to approve the hiring committee recommendation of 30 hours per week with benefits and start at year two on the pay matrix for the Deputy Clerk position; Kelly Dillon seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye. Bessie Spangler made a Motion to approve offering the deputy clerk position to Lauren Atkin, pending a background check; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

RECORDS DISPOSAL REQUEST

Council discussed the annual records disposal request per state retention and disposition schedules. Kelly Dillon made a MOTION to approve the annual records disposal request; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

Prepared minutes.

Upload meeting recording to website.

Updated Utility customer accounts as needed.

Prepared and mailed utility bills.

Posted daily receipts and made daily deposits.

Prepared and mailed past due and remaining balance utility letters.

Transmitted and posted the ACH utility payments.

Prepared and mailed final UB customer bills.

Prepared Agenda and Notes from the Clerk.
Uploaded Agenda to website. Posted Agenda.
Prepared and delivered council packets.
Prepared claims and checks.
Prepared payroll and reports and ACH.
Prepared monthly Tax vouchers and receipts.
Enter checks in the Wells Fargo positive pay as part of the fraud protections.
Updated software.
Updated Website.
Grant searches.
Updated Agenda Subject Index
Uploaded Minutes to website.
Completed cash reconciliation for SVFRA.
Prepared Cash reconciliation and financial reports.
Prepared recycling report.
Completed Sweep account changes with the bank.
Prepare and post Journal Voucher transfer funds for Sewer Project.
Prepared and posted claim for semi-annual sewer loan payments.
Prepared and submitted ACH for the semi-annual sewer loan payments.
Prepared and posted JV transfer from Sewer Sinking/Interest to sewer o/m for loan payments.
Prepared copies for Rural Fire Board for their meeting.
Start setting up fiscal year end journal vouchers.
Prepare and post JV to close principal of water contracts payable and balance with loan file.
Prepare and post JV to close principal of water loans and balance with loan schedules.
Prepare and post JV to close principal of Fire Hall GO Bond loan and balance with loan file.
Prepare and post JV to for annual transfer from Street Fund to Gas Tax CIP Fund.
Review and update accounting procedures manual.
Review and update Clerks procedures manual.
Set up annual financial report worksheets.
Work on preliminary budgets.
Watch MT League of Cities and Towns Webinar on new levy form and property tax rates.
Completed Update of Park Plans.
Updated Mutual Aid Agreement between the Town and Superior Rural Fire District.
Prepared and submitted Water connection report to MT DEQ.
Prepared budget hearing notice for publication.
Downloaded budget document from state for FY 26-27
Start set up of budget document for FY 26-27

The June books will remain open until July 15 per Montana Statute. The June financial reports and budget report will be submitted in August.

Public Budget Hearing is scheduled for August 5, 2026, at 6:30 pm. The notice is prepared and is scheduled to be published.

CONSENT AGENDA

Kelly Dillon made a MOTION to approve the Consent Agenda as presented Town Claims 39503-39591 in the amount of \$874,572.23 on July 13, 2026. Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

ADJOURNMENT

There being no further business before the Council Shirley Iwata made a MOTION to adjourn until the next regular meeting August 10, 2026; Bessie Spangler seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick -aye, Bessie Spangler -aye, Bailey Moree-aye, Logan Labbe-aye.

Andrew Hanson, Mayor

Attest:

Brenda Schneider, Town Clerk