

The regular meeting of the Town Council was held May 11, 2026, in the Council Chambers at 6:30 pm. A review of the claims took place at 6:00 pm.

Mayor Andrew Hanson

Councilors: Stephanie Quick, Kelly Dillon, Bessie Spangler, Shirley Iwata, Bailey Moree,
Logan Labbe

Brenda Schneider, Clerk/Treasurer

Rodney Goins, Public Works Superintendent

Scott Dodd, Fire Chief

Ryan Funke, Sheriff

Eric Lindauer, Deputy

Citizens: Linda Shiflett, Jan Allen, Robert Kroupa, Guy Gould, Sherry Goins, Craig Usher,
Josh Pecora, Anthony Dodd

There being a quorum present Andrew Hanson, Mayor, called the meeting to order. Andrew Hanson, Mayor, asked for additions/corrections to the minutes of April 13, 2026, regular meeting. Kelly Dillon made a motion to approve the minutes of April 13, 2026, regular meeting; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

CORRESPONDENCE None

PUBLIC COMMENT

Linda Shifflet stated that the flower baskets for the bridge will be picked up May 21. Aaron LaPierre will be using his scissor lift to put up the baskets. The flower baskets will be put up before Memorial Day. Linda Shifflet stated that once they figure out the watering system they will ask for volunteers to help water the flower baskets.

COUNCIL REPORTS

Bailey Moree read the April Animal report. A Town resident was cited for dog at large after several complaints were received of the dog around Eva Horning Park. Staff notified and warned a Town resident on Mullan Road about their dog running at large by the Vista Trail. Any further incidents and a citation will be issued, by the Forest Service.

Stephanie Quick read the April Water report. All routine sampling and testing completed. Staff notified a town resident of a water leak discovered after meter reading. A contractor was contacted to investigate further. Staff conducted a list of a

variety of water samples required for our system. Samples have been sent to the lab for analysis along with the normal testing.

Shirley Iwata read the April Court report. 9 Initial appearances, 2 Order to Show Cause, 6 status hearings, 1 Omnibus hearing, 1 scheduling conference, and 1 Change of Plea. Criminal trespass, Disorderly conduct, Expired registration, no insurance, DUI, Careless driving and Dogs at large. Ryan Funke, Sheriff, reported that there were 384 calls in April. 29 traffic stops, a lot on 4th Avenue. Still looking for money to get the flashing signs permanently on 4th Avenue. The Sheriff's Office has been investigating several vehicle crashes this past month, including the one in which the driver drove through the front entrance of the Town Pump. There will be a fundraiser for the Mineral County Helpline on Saturday May 16 sponsored by the Sheriff's Office. It will be on the lawn at the Courthouse during town clean-up. My family and I are donating \$400 worth of burgers, and Pablo Family Foods and Darlow's Quality Foods are donating the rest.

Kelly Dillon read the April Streets report. Street sweeping has been completed! Staff have begun to compile a list of paving projects for this year's asphalt work. Several alleys in town were graded by Kelly Johnston graded the usual alleys by 4th and 5th Ave East. Thank you Kelly.

Logan Labbe read the April Parks report. Park maintenance is in full swing!! The grass is growing quickly, and the pinecones are falling faster than the sweeper can pick them up! Ken has come on board again this summer and started back to keep the parks looking great this week. Thanks Ken. Irrigation repairs continue at Timberman Park. New valve boxes and valve wiring have been installed and are ready to test. The irrigation systems at the parks will be tested and placed in service soon.

Scott Dodd presented the April Fire Department report. The department responded to 13 calls: 10 rural, 3 municipal, and 2 mutual aid. Members completed 4 regular trainings and 4 junior trainings. The department has begun a two-year IFSTA firefighter training cycle that will allow FSTS and MSU to certify firefighters who are unable to attend the academy but still want to advance their training and earn certification. This month's training focused on ladders and communications. The current roster includes 24 firefighters, 3 juniors, and 2 explorers. Eight personnel attended firearms training offered by Liberty Firearms in conjunction with USCCA. Cody Goins began serving as Juniors Program Director, and the transition has gone smoothly. Anthony Dodd and Cody Goins are working on a high school assembly to promote and recruit for the junior program. The Fire Department participated in a coordinated evacuation drill with Superior Elementary School. Dawn Bauer, the school liaison, organized the training with participation from the Fire Department and the Sheriff's Office. The Fire Department also helped with the Fun Run hosted in Superior this year. Scott Dodd presented the 5 year response data report.

Bessie Spangler read the April Sewer report. All routine sampling and testing are completed. Staff conducted approx. 3 locate requests for the month. The wastewater project continues. Electricians and plumbers are working in the headworks building along with the air circulations system. Final grading of the dirt work continues. Staff continue to routinely flush and monitor the sewer line on Osprey Drive.

COUNCIL CONCERNS

UNFINISHED BUSINESS

SEWER PROJECT UPDATE

Both treatment cells are operational, and effluent samples are coming back well below permit limits. In the past month there has been electrical, plumbing, and HVAC work in the headworks building, exterior concrete, placing road gravel, and some site cleanup. The remaining work includes finishing details and startup of the headwork's building, placing road gravel, demo of the old blower building, fencing, general site cleanup, and seeding. Contractor schedule updated with completion expected around June 15, 2026. There will be a progress meeting on Tuesday May 26, 2026, at 11:00 am at the Town Office.

PARK PLANS REVIEW AND UPDATE

Council discussed the Comprehensive and Master Park Plans for updates. Discussed and reviewed comments for updates to the park plans. Andrew Hanson stated that he would like to improve river access on the south side of the river. A proposal for river access near the south end of the bridge was developed several years ago and will be reviewed. Discussed possible options for the Trail on the North Side of the river that is currently on private property.

WEAPONS IN PUBLIC BUILDING-REPEAL ORIGINAL—ORDINANCE NO. 229 2nd READING

Mayor Hanson read Ordinance No 229 repealing Ordinance No. 175 the original Weapons in Public Buildings Ordinance 2nd Reading. Bessie Spangler made a MOTION to adopt Ordinance No 229 repealing Ordinance No. 175 the original Weapons in Public Buildings Ordinance, 2nd reading; Stephanie Quick seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

WEAPONS IN PUBLIC BUILDINGS, PUBLIC MEETINGS AND PUBLIC SPACES—ORDINANCE
No 230—2nd READING

Mayor Hanson read Ordinance No 230 establishing the new Weapons in Public Buildings Ordinance to align with Montana State Law. Shirley Iwata made a MOTION to adopt Ordinance No 230 prohibiting weapons in public buildings, public meeting and public spaces, 2nd reading; Logan Labbe seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

NEW BUSINESS

LIONS CLUB RODEO-GUY GOULD

Guy Gould, Superior Lions Club representative, talked about traffic issues during the Superior Lions Club Rodeo. He talked about the traffic flow and parking plan for the trucks and horse trailers. He requested that the Town place a barrier at the corner of 5th Avenue and Pike Drive Thursday, Friday and Saturday during the Mineral County Fair and Rodeo. Discussed placing Exit Only signs at the barrier to help with congestion and confusion. Kelly Dillon made a MOTION to approve the request to parking barrier at the corner of 5th Avenue East and Pike Drive Thursday, Friday and Saturday during the Mineral County Fair and Rodeo; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

FIRE CHIEF-LETTER OF RESIGNATION

Scott Dodd, Fire Chief, submitted his letter of resignation effective 5/31/2026. Scott Dodd thanked the Mayor and Council for allowing him to serve the Town these many years. Logan Labbe made a MOTION to accept the Fire Chief resignation effective 5/31/2026; Kelly Dillon seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye. Discussed the process to fill the Fire Chief position. The Town will post the opening in-house for 5 days per policy. If we receive applications interviews will be held. If no applications are received the position will be advertised. The interview committee will be the Mayor, 2 Council members and 2 Rural Fire Board members. Logan Labbe made a MOTION to approve posting the Fire Chief position in-house for 5 days; Kelly Dillon seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

EL CHORRO NORTH SUBDIVISION-RESTATE COVENANTS, CONDITIONS AND RESTRICTIONS

Council discussed the restated Declaration of Covenants, Conditions, and Restrictions for the El Chorro North Subdivision. The changes between the original and the restated Covenants, Conditions and Restrictions are minor. Greg and Ann Harrington, the subdivision's owners, submitted the updated declaration. In Section "U" in the document requires written consent of the Town of Superior. Mineral County has recorded the document. Kelly Dillon made a MOTION to approve the El Chorro North Subdivision Restated Declaration of Covenants, Conditions and Restrictions; Bessie Spangler seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye. A letter will be sent to the owners of the subdivision.

MMIA WORKERS COMPENSATION PROGRAM

As part of the wind down and closure of the MMIA Workers Compensation Program, MMIA sent out information on withdrawing from the program. Council discussed the information provided by MMIA, as well as the email correspondence regarding the questions that were asked and MMIA's responses. Council discussed whether to withdraw from the program or remain enrolled until the final shutdown. Shirley Iwata made a MOTION to approve staying in the MMIA workers compensation program until final shutdown; Kelly Dillon seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

MT STATE FUND WORKERS COMPENSATION

Council discussed the quote from MT State Fund for the new workers compensation policy. For paid employees and volunteer firefighters. Presumptive insurance coverage is optional for the Town as it is for volunteer firefighters, a separate coverage for certain diseases, the rates are the same for basic coverage or basic coverage with the presumptive coverage combined. The town just needs to choose which code to use when submitting reports and payment to the State. The rates for all categories are comparative to what we had with MMIA. Kelly Dillon made a MOTION to approve the Clerk to e-sign the new worker's compensation insurance policy with the MT State Fund; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

The State Fund does not cover other volunteers as there are no paid wages, such as Friends of Library volunteers and Recycle volunteers (MMIA did). I talked with MMIA about general liability for the recycle volunteers. The volunteer would need to file a

liability claim, and an investigation would be completed to determine if the claim is payable. It differs from workers' compensation because the volunteer will have to pay for their own medical costs and file a liability claim after the fact, whereas workers' compensation pays the medical directly. It is also different as workers' compensation is a no-fault system, meaning if the volunteer violated policy or did not follow directions, etc. workers' compensation still must pay. For liability, the investigation will determine if the volunteer has any comparative negligence and can either deny all payment or reduce what is owed depending on the claim facts. A suggestion for the recycle volunteers is to have them sign a waiver.

The Town will have to get special event insurance for the cleanup day, and other events as needed.

INTERLOCAL AGREEMENT –FRIENDS OF LIBRARY VOLUNTEERS

Council discussed the interlocal agreement between the Town and the Friends of the Library to provide workers' compensation coverage for the library volunteers. We have had this agreement since 2005. The Town will no longer be able to provide workers compensation coverage for the library volunteers as of June 30, 2026, with the closing of the MMIA workers' compensation program. Recommend terminating the agreement so that the Town does not take on a liability that is not ours. Kelly Dillon made a MOTION to terminate the interlocal agreement between the Town and the Friends of the Library effective June 30, 2026; Stephanie Quick seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye. The Clerk will send a letter to the Friends of the Library.

RESOLUTION NO. 579—STAFF PARTICIPATE IN CLEAN UP DAY

Mayor Hanson read Resolution No. 579 which authorizes Staff, Mayor and Council to participate in the Town Clean-up Day on a voluntary basis. It makes sure they are covered by liability insurance and workers' compensation insurance. The Clerk requested and received approval from MMIA for the worker's compensation insurance coverage for the volunteers for clean-up day. Shirley Iwata made a MOTION to adopt Resolution No. 579 authorizing Staff, Mayor and Council to participate in the Town Clean-up Day on a voluntary basis; Kelly Dillon seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

SOCIAL MEDIA POLICY

Council reviewed and discussed the draft social media policy. Council discussed the options for comments on social media posts. Allowing open comments can create a range of challenges. Also, the need to constantly monitor all posts and the comments is very time consuming. MMIA recommended that if the Town chooses to disable comments, the town should provide a clear way for individuals to contact the town with questions. Logan Labbe made a MOTION to approve directing the Clerk to prepare a resolution adopting the social media Policy, including the provision prohibiting public comments; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

CLERKS BUSINESS

DEPUTY CLERK POSITION

Council reviewed and discussed the job description and advertisement for the Deputy Clerk position. Currently the position is usually 16 hours a week, which can be more if needed (busier times of year, vacation, sick, etc.). Council discussed this opportunity to establish a clear succession plan for the Clerk/Treasurers' retirement. It may be further strengthened by positioning the role as a developmental pathway—allowing the individual to be trained as Deputy Clerk, with the potential to transition into the Clerk/Treasurer position upon Brenda's retirement. Council discussed making the position full-time. The position is grade 7 in the pay matrix. Starting pay is \$13.66 and at the end of 6 months and successful completion of the probation period the pay increases to \$13.86. The position gets annual leave, sick leave and PERS retirement. PERS retirement—employee contributes 7.9% and the Town contributes 9.07%, which would be \$2600. I have worked up the following budget for the position—total pay with benefits would be estimated at \$31,000. Compared to the budgeted amount for the position at part time last year was \$28300 (longtime employee) If Council approves fulltime for the position the person would also be eligible for health insurance and Life insurance (The town pays 100% for the employee). The cost for the insurance would be \$11112.00 and Life insurance \$162.00 for the year. The Town also has VSP vision insurance that the employee pays. If you add together wages, the Town's share of PERS, and the cost of health and life insurance, and then divide that total by 2,080 hours (a full-time year), you get an hourly rate of \$21.57. The portion above base wages reflect the hourly value of the benefits. Bessie Spangler made a MOTION to approve making the Deputy Clerk position full-time and advertise for the position; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye. The job description has been reviewed and updated. The job advertisement has been prepared. The advertisement will be published in the Mineral

Independent and posted on the town's website. The position will be open until it is filled.

Prepared minutes.

Upload meeting recording to website.

Updated Utility customer accounts as needed.

Prepared and mailed utility bills.

Posted daily receipts and made daily deposits.

Prepared and mailed past due and remaining balance utility letters.

Transmitted and posted the ACH utility payments.

Prepared and mailed final UB customer bills.

Prepared Agenda and Notes from the Clerk.

Uploaded Agenda to website. Posted Agenda.

Prepared and delivered council packets.

Prepared claims and checks.

Prepared payroll and reports and ACH.

Prepared monthly Tax vouchers and receipts.

Enter checks in the Wells Fargo positive pay as part of the fraud protections.

Updated software.

Updated Website

Grant searches.

Updated Agenda Subject Index

Uploaded Minutes to website.

Completed cash reconciliation for SVFRA.

Prepared Cash reconciliation and financial reports

Sewer Project Funding meetings.

Emailed audit report to USDA.

Work on SAM registration.

SAM registration is renewed and active for another year.

Prepare Oath of Office for Logan Labbe.

Administer Oath of Office for Logan Labbe.

Emailed Oath of Office to Mineral County Elections Administrator.

Ordered nameplate.

Work on preliminary budget.

Work on Deputy Clerk position budget

Work on draft of employment advertisement for Deputy Clerk position

Work on job description update for Deputy Clerk position.

Submit skatepark insurance coverage renewal to MMIA.

Sumit Employment Practices insurance coverage renewal to MMIA.

Work with agent on new workers compensation insurance policy.

Research and draft social media policy.

Submitted final close out paperwork for CDBG grant for Food Bank Project.

APT US & C training session online.

Research ADA compliant fonts for documents.
Prepare & post JV transfer funds from Sewer R/D fund to Sewer O/M fund-sewer project.
Prepared Audit notice for the newspaper.
Scheduled publication of the audit notice in the newspaper.
Emailed the audit report to the newspaper.
Receipt and post MCEP grant draw—Sewer project.
Receipt and post CDBG grant draw—Sewer project.
Receipt and post CDBG grant draw—Food Bank project.

Mayor Hanson reported that he will be out of state for 12 days beginning May 12, 2026.

CONSENT AGENDA

Kelly Dillon made a MOTION to approve the Consent Agenda as presented Town Claims 39392-39444 in the amount of \$129,156.17 on May 11, 2026. April Financial Reports, April Cash Reconciliation, April Pledged Securities, April Journal & UB Vouchers, April Budget Report. Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye, Logan Labbe-aye.

ADJOURNMENT

There being no further business before the Council Shirley Iwata made a MOTION to adjourn until the next regular meeting June 8, 2026; Stephanie Quick seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick -aye, Bessie Spangler -aye, Bailey Moree-aye Logan Labbe-aye.

Andrew Hanson, Mayor

Attest:

Brenda Schneider, Town Clerk