

The regular meeting of the Town Council was held April 13, 2026, in the Council Chambers at 6:30 pm. A review of the claims took place at 6:00 pm.

Mayor Andrew Hanson

Councilors: Stephanie Quick, Kelly Dillon, Bessie Spangler, Shirley Iwata, Bailey Moree, Brenda Schneider, Clerk/Treasurer

Andrew Cadman, Public Works Assistant

Scott Dodd, Fire Chief

Ryan Funke, Sheriff

Eric Lindauer, Deputy

Absent Councilor

Citizens: Linda Shiflett, Jan Allen, Janeen Willis, Robert Kroupa, Tif Hutchinson, Christi Wharton, Thomas McCloskey, Sylvia Downing

There being a quorum present Andrew Hanson, Mayor, called the meeting to order. Andrew Hanson, Mayor, asked for additions/corrections to the minutes of March 9 regular meeting. Kelly Dillon made a motion to approve the minutes of March 9, 2026, regular meeting with a name correction from Tyrone Blanco to Tyrell Blanco; Bessie Spangler seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye.

CORRESPONDENCE None

PUBLIC COMMENT None

COUNCIL REPORTS

Bailey Moree read the March Animal report. Staff received a call from dispatch regarding a dog found in Town. The Sheriff's office contacted the Town Office, got the information from the tag, and reunited the dog with its owner.

Stephanie Quick read the March Water report. All routine sampling and testing completed. Staff notified a town resident of a water leak discovered after meter reading. A contractor came out and repaired the problem. Staff have received the necessary material and will be conducting a list of required raw water testing over the next weeks.

Shirley Iwata read the March Court report. 6 Initial appearances, 4 appearances, 3 status hearings, 1 Omnibus hearing, 1 scheduling conference, 1 jury instruction hearing and 1

jury trial. Driving without a valid license, no insurance, and speeding. Sheriff Funke reported that there were 379 calls in March. He is still looking for funding to install flashing signs on 4<sup>th</sup> Ave E at 15 mph corner. The benefit for Shawn Smalley was a large success, and we were able to raise over \$41,000. Sheriff Funke thanked all the volunteers for making the benefit successful. He thanked Superior School for allowing us to use the gym and to Dar Jasper for running the concessions. Youth Baseball has started up in Superior. Giving back to your community is ongoing with the Sheriff's Office. Sheriff Funke is coaching Superior Baseball this year. A benefit for Jesse Chapen will be held on April 25<sup>th</sup> at the 4 Aces Bar.

Kelly Dillon read the March Streets report. Street sweeping has been completed in the west end of Town. Sweeping will continue as time allows. Staff have begun compiling a list of paving projects for this year's asphalt work. Several alleys in town were graded upon request. Grading will continue as time allows. Discussed plans to improve the alleys.

Andrew Hanson read the March Parks report. Spring Cleanup is underway at the parks. Eva Horning Park has been raked and swept and was prepared for the recent Easter festivities. Staff continue to work on the baseball field at Eva Horning Park. Due to the wastewater project, the Little League is unable to use one of the fields at Timberman Park. Staff have refurbished the field at Eva Horning Park with some new grading and applied a new layer of infield dirt mix so that the field can be used for practices as needed. Irrigation repairs continue at Timberman Park.

Andrew Hanson read the March fire department report. Responded to 11 calls. 7 Rural, 4 Municipal 0 Mutual Aid. We have begun our Cycle to do a full IFSTA FF1 Training (2 Years) This will allow FSTS and MSU to come in and certify our firefighters who are unable to attend Academy but still have a desire to further their training status and become certified firefighters.

24 firefighters on the current roster, 1 junior firefighter, and 3 explorers. We took the other brush truck out of winter mode and put back into service. Work continued on the kitchen remodel and is almost complete. The annual Easter Egg Hunt was fantastic and had a great turn out. Craig Usher was able to finalize our year end digital input and for 5 years, both are available for review. Pleased to announce Cody Goins has accepted the position of Juniors Director. Anthony Dodd is transitioning out in anticipation of attending the Frenchtown Fire Residency this year. We will sure miss Anthony but wish him the best in his new steps in life. Cody Goins will have a big hold to fill but is excited to take on the opportunity and we have a lot of faith in his ability. Josh Pecora is putting together our Wildland Strike teams for this upcoming wildland season. The idea is to help make as much money as we can towards building our future Tarkio Fire Station. The Fire Department will be instituting new training on the handling of firearms. This coincides with the updated rules and codes the Town and County are adopting. This also

better prepares the department to better handle situations if they are presented in the pursuit of preserving life and property. No, the Department does not permit the use or carrying of firearms as a part of our professional duties. We do however have a vested interest in understanding the preservation of rights and try to keep with the changing times.

Bessie Spangler read the March sewer report. All routine sampling and testing have been completed. Staff conducted approximately 3 locate requests for the month. The wastewater project continues. Electricians and plumbers are working in the headworks building. Final grading of the dirt work continues, and the extra material has been removed from the site. Staff received a weekend notification of a sewer bank up at the big sky motel. Staff responded and flushed the line that service the motel. Superior Septic responded to the motel and cleared the blockage from their service line. Staff continue to routinely flush and monitor the sewer line on Osprey Drive. Mayor Hanson reported that the Wastewater discharge permit will expire February 2027. The Town must submit the renewal application and fee 180 days prior to expiration.

#### COUNCIL CONCERNS

Bessie Spangler asked about the RV that was recently moved from an alley near the skatepark and is now in a yard on Maple Street. The RV is not connected to water or sewer services and asked about this being a health violation. This has been discussed with the County Sanitarian and the Town was told that people can choose to live in squalor. Discussed junk vehicles.

Bailey Moree asked people parking on Riverside Ave and living in and sleeping in the vehicles.

Discussed parking codes. The limit for parking in one spot is 120 hours.

#### UNFINISHED BUSINESS

#### SEWER PROJECT UPDATE

Diamond continues to work on headworks building interior framing, electrical, plumbing, siding, HVAC, grouting, painting of metal bracing, and the water service. Diamond will continue to install exterior metal siding, electrical panels, wires, and HVAC duct work and heaters over the next couple of weeks. There is still a couple of months' worth of work to be completed. Diamond construction is being charged engineering expenses for going over contract time until substantial completion. A progress meeting is scheduled for Thursday, April 16<sup>th</sup>, 2026 @ 11:00 AM at Town Hall

#### BNSF-RAILROAD CROSSING—IRON MOUNTAIN

Council discussed the proposed Tri-party agreement with the State of Montana and BNSF regarding the Iron Mountain railroad crossing. The Clerk contacted MMIA and Town Attorney Tom Orr about entering into the tri-party agreement with the State and BNSF. Tom Orr said he would not recommend it unless MMIA provides coverage. MMIA said this situation is not uncommon and MMIA provides coverage. The Town would need to add the crossing gates and equipment to the town property schedule to secure coverage. MMIA would pursue subrogation on the Town's behalf if the party that caused the damage was identified. The State of Montana pays for the upgrades to the crossing. Kelly Dillon made a MOTION to approve the Town entering into the Tri-party agreement with the State of Montana and BNSF regarding the iron mountain railroad crossing; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye. Andrew Cadman will contact the State to start the process.

#### PARK PLANS REVIEW AND UPDATE

Council discussed the Comprehensive and Master Park Plans and will review them for updates. The Clerk will compile proposed changes, which Council will discuss at a future meeting.

#### NEW BUSINESS

##### FLOWER BASKETS ON BRIDGE—LINDA SHIFLETT

Linda Shiflett reported the state permit for hanging flower baskets on the River Street Bridge has been approved. Installation and watering were discussed, with a goal to have baskets up before Memorial Day. She stated a quote from Swan River Gardens totaling \$1,227.75. Council discussed the cost for the flower baskets. Ryan Funke and Scott Dodd stated that they would each donate \$200.00. The Town's share would be \$827.75. Kelly Dillon made a MOTON to approve \$827.75 for the flower baskets; Bailey Moree seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye. Linda Shifflet will contact Swan River Gardens to order the flower baskets and work with the Clerk regarding the payment for the flower baskets.

##### PRESENTATION— WELCOME TO SUPERIOR SIGNS-JANEEN WILLIS

Janeen Willis discussed installing "Welcome to Superior" signs at on- and off-ramps, including costs, funding, and locations. She also outlined plans to clean and landscape the ramps with the State and to collaborate on promoting Superior.

### APPOINT COUNCILOR WARD 3

The Town received a letter of interest for the Ward 3 Council position from Logan Labbe. Council discussed the position. Stephanie Quick made a MOTION to appoint Logan Labbe to the unexpired term for Ward 3 Council position; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye. The Clerk will prepare and administer the Oath of Office. The Oath of Office will be filed with the County Elections Administrator prior to the next meeting.

### RECYCLE CENTER ISSUE

Sylvia Downing and Kelly Dillon outlined the ongoing issues involving recycling volunteers and a town resident and his family. They have repeatedly deposited or tried to deposit items in the recycling bins that are not permitted, requiring volunteers to remove them. During the first incident, a volunteer informed a family member that the materials were not acceptable. Shortly afterward, the resident came to the center and behaved in an aggressive and intimidating manner. On a subsequent visit, the same issue occurred, and the volunteer expressed concern and fear that the resident might return. In response, signage has been posted stating, "We reserve the right to refuse service to anyone." Mayor Hanson worked with the Sheriff's Office and issued a trespass notice from 449 Mullan Rd W property, to ensure the safety of our volunteers. Kelly Dillon stated that volunteers are a dedicated and valued group and should not feel scared or intimidated when volunteering. The Council discussed the trespass notice and its timeline. After consideration, the Council reached a consensus that the trespass notice will remain in effect indefinitely, with no specified end date. Kelly Dillon made a motion authorizing the Mayor and the Recycling Liaison to coordinate and work in conjunction with the Sheriff's Office to issue trespass notices, as deemed necessary and appropriate, for the purpose of ensuring and protecting the safety of the Town's volunteers at the recycling center; Bailey Moree seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye.

### WEAPONS IN PUBLIC BUILDING-REPEAL ORIGINAL—ORDINANCE NO. 229 1<sup>ST</sup> READING

Mayor Hanson read Ordinance No 229 repealing Ordinance No. 175 the original Weapons in Public Buildings Ordinance 1<sup>st</sup> Reading. Shirley Iwata made a MOTION to adopt Ordinance No 229 repealing Ordinance No. 175 the original Weapons in Public Buildings Ordinance; Kelly Dillon seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye.

WEAPONS IN PUBLIC BUILDINGS, PUBLIC MEETINGS AND PUBLIC SPACES—ORDINANCE  
No 230—1<sup>ST</sup> READING

Mayor Hanson read Ordinance No 230 establishing the new Weapons in Public Buildings Ordinance to align with Montana Ste Law. The attorney reviewed the draft ordinance, Council discussed the ordinance and the changes recommended by the Town Attorney. Shirley Iwata made a MOTION to adopt Ordinance No 230 prohibiting weapons in public buildings, public meeting and public spaces; Bessie Spangler seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye.

CAPITAL ASSETS POLICY—AMEND RESOLUTION NO. 576

Mayor Hanson read Resolution No. 576 Updates the Capital Assets Policy to align with federal guidance. The Auditor recommended increasing the threshold for capitalizing capital assets from the current amount of \$5,000 to \$10,000. Council discussed the policy and proposed updates. Shirley Iwata made a MOTION to adopt Resolution No. 576 updating the Capital Assets Policy; Bessie Spangler seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye.

CAPITAL LEASE POLICY—AMEND—RESOLUTION NO. 577

Mayor Hanson read Resolution No. 577 Updates the Capital Lease Policy to align with the Capital Assets Policy. Council discussed the policy and proposed updates. Kelly Dillon made a MOTION to adopt Resolution No. 577 updating the Capital Lease Policy; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye.

PUBLIC RECORDS REQUEST POLICY RESOLUTION NO. 578

Mayor Hanson read Resolution No. 578 establishing the policy and procedures for public records requests. The policy aligns with the recent changes in state law Council discussed the current laws regarding public records requests. Council discussed the proposed policy. Shirley Iwata made a MOTION To adopt Resolution No. 578 establishing the policy and procedures for public records requests; Stephanie seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye.

CLERKS BUSINESS

Prepared minutes.  
Upload meeting recording to website.  
Updated Utility customer accounts as needed.  
Prepared and mailed utility bills.  
Posted daily receipts and made daily deposits.  
Prepared and mailed past due and remaining balance utility letters.  
Transmitted and posted the ACH utility payments.  
Prepared and mailed final UB customer bills.  
Prepared Agenda and Notes from the Clerk.  
Uploaded Agenda to website. Posted Agenda.  
Prepared and delivered council packets.  
Prepared claims and checks.  
Prepared payroll and reports and ACH.  
Prepared monthly Tax vouchers and receipts.  
Enter checks in the Wells Fargo positive pay as part of the fraud protections.  
Updated software.  
Updated Website  
Grant searches.  
Updated Agenda Subject Index  
Uploaded Minutes to website.  
Completed cash reconciliation for SVFRA.  
Prepared Cash reconciliation and financial reports  
Sewer Project Funding meetings.  
Submitted Workers compensation insurance application to the agent.  
Prepare 2025 Consumer Confidence Report for mailing.  
Prepare newspaper notice for CCR availability and published.  
Mailed 2025 CCR report. Uploaded the 2025 CCR report to the website.  
Prepare Resolution updating Capital Assets Policy.  
Prepare Resolution updating Lease Capitalization Policy.  
Work on preliminary budgets.  
Draft Ordinance 229 repeal Ordinance 175 weapons in public spaces  
Draft Ordinance 230 in ordinance form for new weapons in public spaces  
Email ordinances to Town Attorney for review.  
Edited draft weapons in public spaces ordinance per attorney recommendations.  
Prepare Resolution for Public Records Request Policy.  
Continue to work with Agent on new workers compensation policy.  
CDBG Grant monitoring with State—Food Bank Project.  
Review cybersecurity threats information from MMIA.  
APT online training session  
Meeting with Linda Shifflet and Janet Allan regarding flower baskets for bridge  
Meeting with Volunteer Fire Relief Association Board members.  
Prepared and submitted annual renewal SAM registration.

Submitted more information requested by Defense Logistics Agency for SAM registration.

Completed the Town part for submission F/Y24-25 audit in Federal Audit Clearinghouse

Emailed FY24-25 audit report to all grant agencies for Sewer Project.

Emailed FY24-25 audit report to CDBG for Food Bank Project

Emailed FY24-25 audit report to State for the Water generator project

Prepared and mailed quarterly invoice for Rural Fire Dept shared expenses.

Submitted Easter Egg Hunt volunteer list to MMIA.

Submitted 2025 Water Consumer Confidence Report to the State.

#### CONSENT AGENDA

Kelly Dillon made a MOTION to approve the Consent Agenda as presented Town Claims 39327-39391 in the amount of \$295,735.89 on April 13, 2026. March Financial Reports, March Cash Reconciliation, March Pledged Securities, March Journal & UB Vouchers, March Budget Report. Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangleraye, Bailey Moree-aye.

#### ADJOURNMENT

There being no further business before the Council Shirley Iwata made a MOTION to adjourn until the next regular meeting May 11, 2026; Kelly Dillon seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick -aye, Bessie Spangler -aye, Bailey Moree-aye.

Andrew Hanson, Mayor

Attest:

Brenda Schneider, Town Clerk