

The regular meeting of the Town Council was held January 12, 2026, in the Council Chambers at 6:30 pm. A review of the claims took place at 6:00 pm.

Mayor Andrew Hanson

Councilors: Stephanie Quick, Kelly Dillon, Bessie Spangler, Shirley Iwata, Bailey Moree

Brenda Schneider, Clerk/Treasurer

Rodney Goins, Public Works Superintendent

Undersheriff Wayne Cashman

Scott Dodd, Fire Chief

Citizens: Bob Kroupa, Roni Phillips, Anthony Dodd

There being a quorum present Andrew Hanson, Mayor, called the meeting to order. Andrew Hanson, Mayor, asked for additions/corrections to the minutes of December 8, 2025, regular meeting. Shirley Iwata made a motion to approve the minutes of December 8, 2025, regular meeting; Kelly Dillon seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye.

CORRESPONDENCE None

PUBLIC COMMENT None

COUNCIL REPORTS

Bailey Moree read the December Animal report. Staff continue to extinguish the flames on a neighborhood dispute regarding barking dogs early in the morning hours.

Stephanie Quick read the December Water report. All routine sampling and testing completed. The chlorine pump in well #3 was replaced with a rebuilt pump from our inventory. The old pump has been rebuilt and is ready for service when necessary. The generator at Well #3 experienced some issues during the storm and power outage. Western States CAT responded and made some adjustments to prevent issues in the future. Staff manually operated the water system generator at well #2 until access could be made to the water tank. Numerous trees and the power lines were down up flat creek. Once the roadway was cleared staff placed a small generator at the tank building to operate the telemetry and tank level sensor. Staff continued to monitor the system, refuel, and run the generator throughout the outage. All has been returned to normal without further action required.

Shirley Iwata read the December Court report. 2 Initial appearances, 1 appearance, 6 status hearings, 5 Omnibus hearings, 2 jury confirmation hearings, and 1 Order to Show Cause. MIP, Disorderly conduct, no insurance, speeding. Wayne Cashman, Undersheriff, gave the Sheriff's report. The Mineral County Sheriff's Office wants to welcome the new mayor, Andrew Hanson. We look forward to working with you and the Town Council in 2026. The Sheriff's Office has received a considerable number of complaints about speeding on 4th Avenue again. We have been working in this area in the mornings and afternoons when someone is available. As basketball ramps up, complaints will continue. We need to take a hard look at speed bumps again, the long low ones, to slow traffic down. The signage for the 15-mph zone is very cluttered with several other signs attached. The signage will be reviewed. Rodney Goins reported that the solar signs that flash your speed for the area are \$6000 each. The Town is looking for grants to help with the cost. Discussed setting up the portable speed sign. The Sheriff's office is fully staffed again, after filling our last detention officer position.

Kelly Dillon read the December Streets report. Staff continue to treat the streets during periods of inclement weather.

Andrew Hanson read the December Parks report. All is well at the Town Parks.

Scott Dodd reported on December fire department activity. Responded to 51 calls. 34 Rural, 13 Town, and 4 Mutual Aid. Responded to 27 calls for service on the first half of December 17, after the windstorm. Thank you to Amity for putting together the Fire Department Christmas Tree on the lawn by the bank. The Tahoe command vehicle is up and running. Great addition to the fleet. Working on insurance for the Rural Fire District. Scott talked about reviewing all the Town emergency preparedness procedures. Discussed dispersing information during emergencies. Scott recommended that the Town have a designated representative for the Local Emergency Planning Committee (LEPC). LEPC meets on the 1st Thursday each month at 4:00 pm in the Commissioners' meeting. This will be on the next agenda.

Bessie Spangler read the December sewer report. All routine sampling and testing are completed. Staff conducted approx. 17 locate requests for the month. The sewer project continues. Cell # 1 is now full and is now in service flowing into cell#2. The aeration system is to be installed in cell #1 very soon. Staff thoroughly monitored the transition and placed the UV building back into normal operation. Normal sampling has resumed and all systems appear to be functioning well. Staff will continue to monitor the system while progress continues with the project. Staff continue to document project progress to DEQ on our monthly report. All variations off normal are explained and DEQ is kept aware of the current progress at our wastewater treatment facility.

COUNCIL CONCERNS

UNFINISHED BUSINESS

SEWER PROJECT UPDATE

Superior Wastewater Improvements construction has slowed for the winter. Diamond Construction is working on earthwork, gravel access roads, flow meter vault, concrete pours for the headworks building, and aeration blowers and piping. Due to the slow progress in the colder months and updated contractor schedule showing the contractor a few months behind schedule, RPA is planning on making day trip(s) for inspection to inspect all buried or critical items once or twice a week until construction progress picks back up. RPA is working with the contractor to coordinate work being completed and which days we need to be onsite, and we are also reviewing contractor's daily construction photos.

NEW BUSINESS

RESOLUTION NO. 573—SEWER RATE INCREASE

Andrew Hanson, Mayor read Resolution 573 approving and adopting the sewer rate increase. Shirley Iwata made a MOTION to adopt Resolution No. 573 approving and adopting the sewer rate increase; Stephanie Quick seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye.

RESOLUTION NO. 574—SEWER BOND RESOLUTION

Andrew Hanson, Mayor read Resolution No. 574 approving the Sewer Bond (the loan) of \$518,000 for the Sewer improvements project. Shirley Iwata made a MOTION to adopt

Resolution No. 574 approving the Sewer Bond (the loan) of \$518,000 for the Sewer improvements project; Kelly Dillon seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye.

BLACKFOOT COMMUNICATIONS PROPOSAL

Scott Dodd, Fire Chief, has been working with Blackfoot Communications on a proposal to upgrade the fire hall and office building to fiber for internet. Blackfoot Communications will donate the \$35,400 install fee. The Town has the maximum amount of mbps and speed for the current internet. There are parts of the building that have access issues. Scott reported that the AED units must be reset weekly as the current internet drops. With fiber the town would have a priority service agreement that if our internet goes down for any reason for more than 4 hours the town will be credited for any time after 4 hours. Estimated increase to current billing is \$200 per month. Council discussed the proposal. Shirley Iwata made a MOTION to approve the Blackfoot proposal for installation of fiber for the fire hall and office building; Kelly Dillon seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye.

WARD III COUNCILOR—APPOINT

Wanda James told me that she has a lot going on right now would rather someone else be appointed. She recommended Gordon Albert. Gordon Albert came to the office and submitted a letter of interest. Kelly Dillon made a MOTION to appoint Gordon Albert to the unexpired term for the Ward 3 Council position; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye.

COUNCIL PRESIDENT(S)--ELECT

The Council is required by Charter to elect a Council President every January. Currently Kelly Dillon is 1st Council President and Wanda James is 2nd Council President. Bessie Spangler made a MOTION to elect Kelly Dillon as 1st Council President; Stephanie Quick seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye. Kelly Dillon made a MOTION to elect Bessie Spangler as 2nd Council President; Stephanie Quick seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye.

LEGAL None

CLERKS BUSINESS

Prepared minutes.

Upload meeting recording to website.

Updated Utility customer accounts as needed.

Prepared and mailed utility bills.

Posted daily receipts and made daily deposits.

Prepared and mailed past due and remaining balance utility letters.

Transmitted and posted the ACH utility payments.

Prepared and mailed final UB customer bills.

Prepared Agenda and Notes from the Clerk.

Uploaded Agenda to website. Posted Agenda.

Prepared and delivered council packets.
Prepared claims and checks.
Prepared payroll and reports and ACH.
Prepared monthly Tax vouchers and receipts.
Enter checks in the Wells Fargo positive pay as part of the fraud protections.
Updated software.
Updated Website
Grant searches.
Updated Agenda Subject Index
Uploaded Minutes to website.
Completed cash reconciliation for SVFRA.
Prepared Cash reconciliation and financial reports
Sewer Project Funding meetings
Set up file for Sewer Loan 2
Start Capital Improvement Plan review.
Start Park Plans review.
Prepared and submitted the ACH for the water loan payments.
Updated the 2026 business license application.
Uploaded the 2026 business license application form to the website.
Prepared and mailed business license renewal notices.
Uploaded the sewer rate notice to the website.
Published the sewer rate notice.
Mailed the sewer rate notice.
Works with Banks on signatures for new Mayor.
Work on sewer project draws.
Posted budget amendments.
Work on draw for the Food Bank project.
Prepare affidavits of, mailing, publication and posting for the sewer notice.
Prepared and posted transfer from General fund to Pool CIP fund.
Prepared and balance annual payroll sheets.
Prepared and mailed SVFRA 945 and 945A form to IRS.
Prepare and submit 1099 NECs to IRS
Submitted 1099 NECs to the state online
Prepare and submit application for TCC to submit 1099 R's online with IRS.
Prepared 1094B and 1095B forms.
Received and posted Draw 2 for CDBG Food Bank grant.
Prepare and mail quarterly reimbursement letter to the Rural Fire District.
Received sewer rate resolution from Bond Counsel. Prepared for the resolution book.
Received sewer bond resolution from Bond Counsel Prepared for the resolution book.
Emailed contractor insurance documents to the various grant liaisons.
Scanning documents for annual audit.

CONSENT AGENDA

The Clerk presented two claims for approval that were not included in the consent agenda. They are reimbursements for Amity Dickinson for the FD Christmas tree and decorations \$132.75 and Scott Dodd for a command cabinet and a command console for the FD Tahoe command vehicle \$1000.00. Council discussed the claims. Kelly Dillon made a MOTION to approve the reimbursement claims to Amity Dickinson in the amount of \$132.75 and Scott Dodd in the amount of \$1000.00. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly

Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye.

Shirley Iwata made a MOTION to approve the Consent Agenda as presented Town Claims 39149-39214 in the amount of \$423,804.21 on January 12, 2026. December Financial Reports, December Cash Reconciliation, December Pledged Securities, December Journal & UB Vouchers, December Budget Report. Stephanie Quick seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick-aye, Bessie Spangler-aye, Bailey Moree-aye.

ADJOURNMENT

There being no further business before the Council Shirley Iwata made a MOTION to adjourn until the next regular meeting February 9, 2026; Bailey Moree seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Stephanie Quick - aye, Bessie Spangler -aye, Bailey Moree-aye.

Andrew Hanson, Mayor

Attest:
Brenda Schneider, Town Clerk