

The regular meeting of the Town Council was held September 8, 2025, in the Council Chambers at 6:30 pm. A review of the claims took place at 6:00 pm.

Mayor Roni Phillips

Councilors: Stephanie Quick, Wayne Cashman, Wanda James, Kelly Dillon, Bessie Spangler

Clerk Brenda Schneider

Rodney Goins, Public Works Superintendent

Eric Lindauer, Deputy and Tony Augustun, Deputy

Scott Dodd, Fire Chief

Amy Parks, DES Manager

Chris Hayes, RPA, Engineer

Ryan Seyler, RPA, Project Engineer

Citizens: Bob Kroupa, Andrew Hanson, Sherry Goins, Linda Shiflett

Absent Councilor Shirley Iwata

There being a quorum present Roni Phillips, Mayor, called the meeting to order. Roni Phillips, Mayor, asked for additions/corrections to the minutes of August 11, 2025, regular meeting. Kelly Dillon made a motion to approve the minutes of August 11, 2025, regular meeting with the corrections on page 48 correcting the spelling of the word Request and strike through the word Suburban and change it to Tahoe; Wanda James seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-absent, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

CORRESPONDENCE None

PUBLIC COMMENT None

COUNCIL REPORTS

Wanda James read the August Animal report. A town resident received a warning for his dog running at large. Any further violations will result in a citation.

Stephanie Quick read the August Water report. All routine sampling and testing completed. Three town residents advised of leaks and to take appropriate action to repair them. Staff assisted a contractor in repairing the water service line of an elderly town resident. Staff excavated and repaired leaky 2-inch steel water main in alley between pine and spruce streets. Staff notified of a water main leak in the alley between cedar and pine streets. Staff found a 2-inch steel water main leaking causing a puddle and small river in the alley. Parts gathered and the repair will be completed soon.

Roni Phillips read the August Court report. 7 Initial appearances, 8 status hearings, 7 Omnibus hearings, 1 Judge Trial, 2 jury confirmation hearings, 1 Change of plea and 1 Order to Show Cause. Possessing Intoxicating substances while under 21, Operating vehicle without interlock, and speeding. Sheriff's Report---596 calls for service for the month of August. Civil paperwork for court appearances is a substantial portion of this. There were two Coroner inquests this month. One deputy is leaving the department. The Sheriff's Office will be looking at hiring for one position and having a hiring list, going forward. One detention officer is at detention officer basic training for the next few weeks. There is one detention officer left to go to the academy. School is back up and running and we are trying to staff traffic control for the school zones in the mornings. Wayne has been a huge help during this time. 50 traffic stops in the town limits of Superior.

Kelly Dillon read the August Streets report. Nothing out of the ordinary to report.

Wayne Cashman read the August Parks report. Ken is doing a fantastic job in the parks and around Town. The soccer group is using Eva Horning Park for their fall season due to the ongoing construction zone for the sewer project. Staff continue to make repairs to the irrigation systems in the parks. The systems continue to work overtime to keep the parks in good shape during this hot weather.

Scott Dodd reported on August fire department activity. Scott attended a search and rescue survival training in Helena. The fire department responded to multiple calls in August. There are multiple fire starts from the recent lightning storm. Scott reported working on the Chevrolet Tahoe to put the vehicle in service.

Bessie Spangler read the August sewer report. All routine sampling and testing are completed. Staff conducted approx. 11 locate requests for the month. The sewer project continues. Cell #2 is now full and operational. There was no effluent discharge from the lagoon during the 3 weeks that Cell #2 was being filled. The new aeration equipment is operational. The sludge removal continues in cell #1. Staff continue to monitor the UV bulbs daily to ensure their efficient and effective operation. Staff continue to document project progress to DEQ on our monthly report. All exceedances are explained and DEQ is aware of the current progress at our wastewater treatment facility. Staff continue to monitor and clean the sewer line on Osprey Drive.

COUNCIL CONCERNS

UNFINISHED BUSINESS

SEWER PROJECT UPDATE

Diamond Construction transferred wastewater back into Cell #2 and the new aeration blower building and system is up and running into Cell #2. Merrell Bros continues to remove and dewater biosolids in Cell #1 and haul to the Missoula County landfill for 2 or 3 more weeks.

Diamond Construction has started on the excavation and foundation for the headworks building soon.

WELL #3 GENERATOR PROJECT UPDATE

NorthWestern Energy has switched the electrical service over as required for the new generator. Stillwater Electric should have the generator onsite by late September and will have it installed by October 2025.

NEW BUSINESS

SEWER PROJECT CHANGE ORDER #1

The Engineer reviewed and explained Change Order #1 for the Sewer Project. The Change Order # 1 totals \$154,652.66. The changes include Lagoon Cell #2 decrease in cost of soil removal, Lagoon Cell #2 import of additional soil, door closers for the buildings, headworks building backflow preventor drain, work and materials for installation of stainless-steel hangar in corrosive environments, over excavation at the blower building, and Lagoon Cell #2 pipe extensions. Council reviewed and discussed the Change Order. Kelly Dillon made a MOTION to approve Wastewater system improvements Change Order #1 in the amount of \$154,652.66; Wayne Cashman seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-absent, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

SEWER PROJECT SLUDGE REMOVAL

The Engineer explained that the biosolids removal to date. The Engineer stated that they expect the actual quantities to be significantly higher than assumed from the inspection report. Using the H&S Environmental sludge report from 2017 from the town during design, we extrapolated an estimated 2024 biosolids depth and 3,966 CY and 207 Dry US Tons (DT) assuming 6% solids for Lagoon Sludge Removal total from Cell #1 and Cell #2. Diamond Construction bid the Lagoon Sludge Removal at $\$2,867/\text{DT} \times 207 = \$593,469$. This was the fairest way to get the lowest unit bid price for biosolids removal from the contractor by minimizing risk and the town only paying for the biosolid volumes in the ponds. Biosolids from Cell #2 were pumped into Cell #1 to have Merrell Bros mobilize their belt filter press equipment once to the site and reduce costs. A portion of saturated clay/sand bottom was pumped from Cell #2 into Cell #1 with the biosolids and a pile of inorganics settled at the pump discharge point in the NE corner of Cell #1. This material will be hauled away to the landfill without being pumped through the belt filter press.

Merrell Bros began pumping biosolids through their belt filter press on August 15, 2025. Biosolid samples are taken to determine the percent solids and range from 45% - 53% solids which is significantly more than the 20% solids assumed for typical lagoon biosolids. This is partially due to the pumping of sand from Cell #1, any grit from collection system, and 12" of cover soil over existing liner. As of August 28, approximately 200 DT of biosolids have been dewatered and hauled to the Missoula County Landfill. After talking to Diamond Construction and Merrell Bros through negotiations, they agreed to implement a 32% solids cap and if actual solids are below 32%, the lower value will stand. This will lower the dry US tons of biosolids being paid for and save the Town significant money and is something the contractor did not have to do. The tipping fees required by Missoula County Landfill increased from \$38/wet ton at bid time to \$55/wet ton now. We expect Merrell Bros will continue to remove the biosolids for another 2 or 3 more weeks and the contractor believes that between 450-500 Dry Tons (DT) total will end up being removed. Merrell Bros will continue to work on biosolids removal until we tell them otherwise. The Engineer is negotiating with the Contractors to renegotiate a lower unit of cost for the sludge removal. They are working to try to minimize the cost overage as much as possible. The project will go over the current contingency, which will require additional funding. The Engineer reported that he talked with SRF regarding another loan and we can get another loan, but the Town has already received the maximum allowed for forgiveness with the first loan. He asked if there is other funding available but at this time there is none. The council discussed options regarding another loan. The Council consensus is to close the first loan as planned and get a definitive amount for the additional needed funds before proceeding with a second loan. Another rate increase will be necessary for the second loan. The Town will have to go through the rate increase process again. The costs for Bond Counsel for the rate increase and bond paperwork will be part of the second loan. There will be a call with the funding agencies this week regarding this matter. The Engineer will be at the October meeting to update the Council.

RESOLUTION NO. 565 CANCEL GENERAL ELECTION

Mayor Phillips read Resolution No. 565 Cancelling the General Election. MCA 13-1-403(4) authorizes a municipality to cancel a general election for the election of a municipal officer by resolution after notification by the election administrator if the number of candidates filing for election is equal or less than the number of positions to fill. The Town received a letter from the Mineral County Election Administrator stating the Town meets the law to cancel the general election. Those people who filed for the open positions will win by acclamation. Ward 1—Bessie Spangler 4 years, Ward 2—vacant-no one filed for the position, Ward 3—Wayne Cashman 4 years, and Mayor-Andrew Hanson. Council will appoint someone for the position that no one has

filed for. Council discussed the resolution. Kelly Dillon made a MOTION to adopt Resolution No. 565 Cancelling the 2025 General Election; Bessie Spangler seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-absent, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

RESOLUTION NO. 566 HAZARD MITIGATION PLAN

Mayor Phillips read Resolution No. 566 adopting the 2024 Hazard Mitigation Plan. Council discussed the resolution. Wayne Cashman made a MOTION to adopt Resolution No. 566 adopting the 2024 Hazard Mitigation Plan; Kelly Dillon seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-absent, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

LEGAL None

CLERKS BUSINESS

RECORDS DISPOSAL REQUEST

Council discussed the annual records disposal request per state retention and disposition schedules. Kelly Dillon made a MOTION to approve the annual records disposal request; Wayne Cashman seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-absent, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

Prepared minutes.

Updated Utility customer accounts as needed.

Prepared and mailed utility bills.

Posted daily receipts and made daily deposits.

Prepared and mailed past due and remaining balance utility letters.

Transmitted and posted the ACH utility payments.

Prepared and mailed final UB customer bills.

Prepared Agenda and Notes from the Clerk.

Uploaded Agenda to website. Posted Agenda.

Prepared and delivered council packets.

Prepared claims and checks.

Prepared payroll and reports and ACH.

Prepared monthly Tax vouchers and receipts.

Enter checks in the Wells Fargo positive pay as part of the fraud protections.

Updated software.

Updated Website

Grant searches.

Updated Agenda Subject Index

Uploaded Minutes to website.

Completed cash reconciliation for SVFRA.

Prepared Cash reconciliation and financial

Prepare and mail quarterly newsletters.

Emailed Budget resolutions to County and State

Delivered Budget resolutions to County Treasurer

Prepared Resolution No. 565 Cancel the General Election

Prepared Resolution No. 566 Adopt Mitigation plan.

Entered the new sewer rates into UB.
Entered FY 25-26 budgets in accounting and balanced.
Prepared claim and check for water system contractor's payable payoff.
Prepared cover letter for water system contractor's payable payoff.
Prepared confirmation form for water system contractor's payable payoff.
Work on ARPA draw request.
Complete Annual Financial Report worksheets.
Work on the Annual Financial Report.
Work with Engineer on Sewer Project.
Work with Engineer on Generator Project.
Work on MCEP draw request for sewer project.
Work on SRF loan draw request for sewer project.
Prepare and submit Draw 1 for the SLIPA Grant
Prepared annual USDA reports for the Fire Hall GO Bond and submitted them to USDA.
Submitted FY 25-26 Pages 53-55 of budget document in excel format (required) to the state.
Submitted FY 25-26 Budget to the State.
Receipt and post the SLIPA grant Draw 1.

CONSENT AGENDA

Stephanie Quick made a MOTION to approve the Consent Agenda as presented Town Claims 38926-38978 in the amount of \$578,333.06 on September 8, 2025. August Financial Reports, August Cash Reconciliation, August Pledged Securities, August Journal & UB Vouchers, July and August Budget Report. Wanda James seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-absent, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

ADJOURNMENT

There being no further business before the Council Kelly Dillon made a MOTION to adjourn until the next regular meeting October 13, 2025; Wanda James seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-absent, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

Roni Phillips, Mayor

Attest:

Brenda Schneider, Town Clerk