

The regular meeting of the Town Council was held August 11, 2025, in the Council Chambers at 6:30 pm. A review of the claims took place at 6:00 pm.

Mayor Roni Phillips

Councilors: Stephanie Quick, Shirley Iwata, Wayne Cashman, Wanda James, Kelly Dillon, Bessie Spangler

Clerk Brenda Schneider

Rodney Goins, Public Works Superintendent

Ryan Funke, Sheriff

Scott Dodd, Fire Chief

Citizens: Bob Kroupa, Brenda Cashman, Sherry Goins

There being a quorum present Roni Phillips, Mayor, called the meeting to order. Roni Phillips, Mayor, asked for additions/corrections to the minutes of July 14, 2025, regular meeting and Public Hearing minutes; Wanda James made a motion to approve the minutes of July 14, 2025, regular meeting and Public Hearing; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 1 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-abstain, Wayne Cashman-aye.

Shirley Iwata made a motion to approve the minutes of August 6, 2025, Budget Hearing; Kelly Dillon seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye

CORRESPONDENCE None

PUBLIC COMMENT None

COUNCIL REPORTS

Wanda James read the July Animal report. Just a friendly reminder to the public. The Town does not have any regulations that apply to cats. Please contact the humane society or rescue organizations for assistance.

Stephanie Quick read the July Water report. All routine sampling and testing completed. 3 town residents were advised of leaks and to take appropriate action to repair them. Staff assisted an elderly resident in locating the source of her leak. She made arrangements and had the leak repaired. Staff assisted a resident on Montana Ave. with a water leak. The leak was found in the service line to the residence. Arrangements were made for the repair. Staff notified the affected residents, and the water was shut down and repairs were made. Service was restored without major incident. Staff were advised of water bubbling up in the alley behind a house on Spruce Street. Staff discovered that the 2-inch water line was leaking. Parts were gathered and notifications made. Staff were able to excavate, remove, and replace a bad section of the line. Service was restored to the area.

Shirley Iwata read the July Court report. 17 Initial appearances, 1 Appearance, 5 status hearings, 8 Omnibus hearings, 2 Jury trials, 1 jury confirmation hearing, 2 jury instruction hearings, and 2 Hearing on Motions. Partner/Family Assault, Negligent Endangerment, Theft, No insurance, speeding, resisting arrest, Disorderly conduct, DUI, Careless driving, Basic Rule, Stop sign violation, operating or passenger on MC/Quad without helmet under 18 YOA. Ryan Funke, Sheriff, reported there were 541 calls in superior. 30 traffic stops in the town limits. They have worked diligently on staffing all of the summer events this year. This has really shown as we received little to no complaints about issues that have come up during the events. With that being

said there were a lot of compliments about the staffing of law enforcement at the fair.

Kelly Dillon read the July Streets report. Staff conducted the annual street cleaning to remove the “debris” from the parade route and around the fairgrounds. Staff were notified of a sink hole on Riverside Ave west. Staff found an area of the roadway where water had penetrated through a crack in the asphalt and eroded the base material underneath. Staff cut out a section of the road, filled and compacted the base layer, and patched the asphalt. Staff will monitor the area.

Wayne Cashman read the July Parks report. Ken is doing a fantastic job in the parks and around Town. Staff installed the usual fencing in Eva Horning Park in preparation for the fair. All appropriate signage was in place and in good order. Staff conducted the annual fair clean up around the park. Once again there was a large quantity of horse manure left around the park. Staff removed the debris to keep the flies and odor to a minimum. The Youth Soccer group will be using Eva Horning Park and the 6th Ave E strip this fall.

Scott Dodd read the July fire department report. Responded to 30 calls. 10 Municipal and 17 Rural, 3 Mutual Aid. Fire 17, Medical 16 and Rescue 0. 3 regular trainings and 2 Junior trainings. July was even busier than June! We started the 4th on the 3rd... Garage fire and a lot of close calls with Fireworks and dry weather. Throw in a windstorm and some lightning, could’ve been a lot worse. We have also been busy helping our neighbors on both sides with some mutual aid calls and almost a bad fire at the water treatment plant in St Regis. We received our new traffic cones; they look great in action and a much-needed upgrade. Made a deposit on our Tahoe in Plains. This will allow us to move forward with making our ‘Command Vehicle’ into our primary EMS Response Vehicle. Exciting times ahead, we also potentially have 2 new juniors joining in the coming weeks. 25 firefighters on the current roster. The junior program is growing as more applications have been received. Anthony Dodd has been working hard to raise funds for the outfitting of the junior firefighters. So far \$3300 has been raised for the junior firefighters.

Bessie Spangler read the July sewer report. All routine sampling and testing are completed. Staff conducted approx. 8 locate requests for the month. The sewer project continues. The new liner has been installed in cell #2. Leak testing and aerator installation continue. Staff continue to clean the UV bulbs daily to maximize effluent treatment and UV effectiveness. Staff continue to document project progress to DEQ on our monthly report. All exceedances are explained and DEQ is kept aware of the current progress at our wastewater treatment facility. Staff continue to monitor and clean the sewer line on Osprey Drive.

COUNCIL CONCERNS

UNFINISHED BUSINESS

SEWER PROJECT UPDATE

Cell #1 liner has been installed and tested. Blower building and buried aeration piping will be completed in the next week or two. Diamond is installing the water service to the UV Building. Contractor plans to start excavating for headworks building, dewatering Cell #1 and biosolids with a belt filter press and start hauling to Missoula County landfill next. We are working on Change Order #1 and should have a draft soon. Contractor sent out a revised construction schedule. A copy of the schedule is in the packet.

WELL #3 GENERATOR PROJECT UPDATE

Everything is ready for the arrival of the generator.

NEW BUSINESS

DES MITIGATION PLAN—AMY PARK DES MANAGER

Amy Parks, DES Manager, presented the proposed mitigation plan for the county. This was put together by a contracted group for MT DES, and locals didn't have much input. Mineral County did adopt this plan earlier this year with the intent to update it. State DES is requesting all counties and incorporated towns approve the adoption of this plan for the purposes of FEMA approval (which is a condition of applying for FEMA disaster funds). I am very unhappy with the incorrect data provided in this document. However, I am happy to support the adoption of this plan with the Town of Superior if they would be willing to assist in getting this information current. Council discussed the proposed mitigation plan. Kelly Dillon made a MOTION to put a Resolution to adopt the plan on the September Agenda; Wand James seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

FIRE DEPT. REQUEST-PURCHASE SUBURBAN

Scott Dodd, Fire Chief, is requesting approval to purchase a 2014 Chevrolet Suburban from Rehbein Ford in Plans Mt in the amount of \$11,500 to be used as a quick response unit. Fire Dept Capital Improvements funds are available for the purchase. The council discussed the request. Wayne Cashman made a MOTION to approve purchasing the 2014 Chevrolet Suburban Tahoe from Rehbein Ford in Plans Mt in the amount of \$11,500 to be used as a quick response unit with Fire Dept Capital Improvement funds; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

FIRE DEPT RUEST FUNDS TO OUTFIT SUBURBAN

Scott Dodd, Fire Chief, is requesting approval for using \$4000 of the Fire Dept Capital Improvement Funds to outfit the Suburban. The council discussed the request. Kelly Dillon made a MOTION to approve \$4,000 for equipment for the quick response unit with Fire Dept Capital Improvement funds; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

2016 FORD TAURUS PATROL CAR—SELL

The "Call for Bids" for the 2016 Ford Taurus Patrol Car was published June 18 and June 25. Bids were due July 10, 2025. The Town did not receive any bids on the car. The Council discussed re-advertising or just selling. The Town received an offer for the car from Joe Bettis with Northern States of \$1500. The offer was received July 22. Council discussed selling the car. Council discussed the offer from Joe Bettis. Kelly Dillon made a MOTION to approve selling the 2016 Ford Taurus Patrol Car to Joe Bettis for \$1500.00 and put the revenue into the Capital improvement fund; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

RESOLUTION NO. 560 BUDGET—ALL FUNDS FY 2025-2026

Mayor Phillips read Resolution No. 560 the Town Budget for all funds for Fiscal Year 2025-2026. Shirley Iwata made a MOTION to adopt Resolution No. 560 setting the Town Budget for all funds for Fiscal Year 2025-2026; Wanda James seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

RESOLUTION NO. 561 TOWN LEVY FY 2025-2026

Mayor Phillips read Resolution No. 561 the Town property tax levy for Fiscal Year 2025-2026. Shirley Iwata made a MOTION to adopt Resolution No. 561 setting the Town property tax levy for Fiscal Year 2025-2026; Bessie Spangler seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

RESOLUTION NO. 562 FIRE HALL GO BOND LEVY FY 2025-2026

Mayor Phillips Resolution No. 562 the Fire Hall GO Bond levy for Fiscal Year 2025-2026. Wanda James made a MOTION to adopt Resolution No. 562 setting the Fire Hall GO Bond levy for Fiscal Year 2025-2026; Stephanie Quick seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

RESOLUTION NO. 563 SID NO 1 STREET LIGHTING DISTRICT ASSESSMENT FY 2025-2026

Mayor read Resolution No. 563 the Town SID No. 1 Street Lighting District Assessment for Fiscal Year 2025-2026. Wanda James made a MOTION to adopt Resolution No. 563 setting the Town SID No. 1 Street Lighting District Assessment for Fiscal Year 2025-2026; Kelly Dillon seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

RESOLUTION NO. 564 NOTICE OF INTENT TO CANCEL GENERAL ELECTION

Mayor Phillips read Resolution No. 562 notice of intent to cancel the general election. MCA 13-1-403(4) authorizes a municipality to cancel a general election for the election of a municipal officer by resolution after notification by the election administrator if the number of candidates filing for election is equal or less than the number of positions to be filled. A letter has been received from the Mineral County Election Administrator cancelling the primary. Those people who filed will win by acclamation. Ward 1—Bessie Spangler 4 years, Ward 2—vacant-no one filed for the position, Ward 3—Wayne Cashman 4 years, and Mayor-on one filed for the position. The council will appoint someone to the positions that no one has filed for at a future meeting. Kelly Dillon made a MOTION to adopt Resolution No. 564 notice of intent to cancel the general election; Wayne Cashman seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

LEGAL None

CLERKS BUSINESS

Prepared minutes.
Updated Utility customer accounts as needed.
Prepared and mailed utility bills.
Posted daily receipts and made daily deposits.
Prepared and mailed past due and remaining balance utility letters.
Transmitted and posted the ACH utility payments.
Prepared and mailed final UB customer bills.
Prepared Agenda and Notes from the Clerk.
Uploaded Agenda to website. Posted Agenda.
Prepared and delivered council packets.
Prepared claims and checks.
Prepared payroll and reports and ACH.
Prepared monthly Tax vouchers and receipts.
Enter checks in the Wells Fargo positive pay as part of the fraud protections.
Updated software.
Updated Website
Grant searches.
Updated Agenda Subject Index
Uploaded Minutes to website.
Completed cash reconciliation for SVFRA.
Prepared Cash reconciliation and financial reports for June and July
Prepared Journal vouchers for yearend accounts receivables
Prepared claims for yearend accounts payables
Prepare and post Journal vouchers- revenues received for yearend accounts receivables
Completed SVFRA annual worksheet
Prepared FY 24-25 SVFRA annual report and submitted to the state
Changed Fund 2381 to 2810 to match state charts of accounts
Prepared and published audit notice
Prepared and published public budget hearing notice
Prepare budget and actual water and sewer coverage worksheets
Work on annual USDA report for the Fire Hall GO Bond
Prepare and post claim for USDA semi-annual loan payment for Fire Hall GO Bond
Attended APT US&C annual conference virtually.
Set up a restricted cash account for the Junior Firefighter Program donations.
Prepare capital assets—add new, do depreciation, etc. for FY 24-25
Prepare and post Capital Assets Journal Vouchers for FY 24-25
Balance Capital Assets with Accounting.
Enter new sewer rates in UB
Prepared and emailed Public Water system info request to the state
Setup employee files with the matrix changes for FY 25-26
Work on Annual financial report worksheets
Work on Draw 1 CDBG grant for the Food Bank
Setup fund 2943 for the CDBG grant for the Food Bank
Prepared OPEB worksheets for FY 24-25
Prepared and posted OPEB journal vouchers for FY 24-25
Prepared Pension Liability worksheets for FY 24-25
Prepared and posted Pension Liability Journal vouchers for FY 24-25
Work on various grants for the Sewer Project.

Prepare budget hearing minutes
Prepare resolution for Town Budget-all funds FY 25-26
Prepare resolution for Town property tax levy FY 25-26
Prepare resolution for Fire Hall GO Bond tax levy FY 25-26
Prepare resolution for Street Lighting District 1 assessments FY 25-26
Prepare resolution –intent to cancel general election
Work on water well #3 generator project claims and SLIPA grant paperwork
Prepare and mail final UB bills
Completed final budget document and required reports to submit to the state
Work on quarterly newsletter
Prepared and submitted SLIPA draw #1 request to the state

CONSENT AGENDA

Wanda James made a MOTION to approve the Consent Agenda as presented Town Claims 38858-38925 in the amount of \$174,414.87 on August 11, 2025, June & July Financial Reports, June & July Cash Reconciliation, June & July Pledged Securities, June & July Journal & UB Vouchers, and June Budget Report; Kelly Dillon seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata- aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

ADJOURNMENT

There being no further business before the Council Shirley Iwata made a MOTION to adjourn until the next regular meeting September 8, 2025; Wanda James seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

Roni Phillips, Mayor

Attest:
Brenda Schneider, Town Clerk