

The regular meeting of the Town Council was held June 9, 2025 in the Council Chambers at 6:30 pm. A review of claims took place at 6:00 pm.

Mayor Roni Phillips

Councilors: Stephanie Quick, Bessie Spangler, Shirley Iwata, Wayne Cashman, Wanda James

Clerk Brenda Schneider

Andrew Cadman, Public Works Assistant

Ryan Funke, Sheriff

Citizens: Bob Kroupa, Brenda Auge, Thomas McCloskey, Loreen Felstet, Sharon Briggs

Absent Councilor Kelly Dillon

There being a quorum present Roni Phillips, Mayor, called the meeting to order. Roni Phillips, Mayor, asked for additions/corrections to the minutes of the May 12, 2025 regular meeting. Shirley Iwata made a motion to approve the minutes of the May 12, 2025 regular meeting; Wayne Cashman seconded. MOTION passed 4 ayes, 0 nays, 1 abstain, 1 absent. Roll Call: Kelly Dillon-absent, Shirley Iwata-aye, Wanda James-abstain, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

CORRESPONDENCE None

PUBLIC COMMENT None

#### COUNCIL REPORTS

Wanda James read the May Animal report. No news.

Stephanie Quick read the May Water report. All routine sampling and testing completed. 2 town residents were advised of leaks and to take appropriate actions to repair them. The generator project continues. Little League season has ended and the new water line will be installed in the upcoming weeks. Staff assisted a property owner with a water leak issue on a lot on Mullan Road East. The owner has contacted a local excavator to repair the problem. Staff has begun to utilize J&M courier service to transport samples to M.E. labs in Kalispel. The new delivery standards of the United States Postal Service were no longer meeting the time requirements for water and waste water sample testing parameters. The lab recommended J&M out of Missoula as several other clients use them. Staff will closely monitor our sampling schedules and deadlines to ensure that all requirements are met. The Clerk asked the Council if they would want to pay off the Contractors payables over the next two years. The town has two contractor's payables that were assumed when the Town purchased the water system in 2000. Since the Town paid off one of the SRF loans on the water system there is an opportunity to pay more on the Contractors payables and pay them off sooner. The Clerk spoke with Brandy Woodard who holds the notes. The Council consensus is to budget for paying off the Contractor's payable in the budget if possible.

Shirley Iwata read the May Court report. 10 Initial appearances, 1 Appearance, 1 status hearing, 6 Omnibus hearings, 1 Change of Plea, and 2 Judge trials, 2 Petition to Revoke, and 2 jury confirmation hearings. Sheriff Funke reported that the department was very busy in May. An officer was at the Old Schoolhouse Rock Car Show on June 7.

Roni Phillips read the May Streets report. Shadow Asphalt is starting the paving project tomorrow. Several potholes were filled around town. Several alleys are scheduled for grading and dust abatement has been completed around town. Discussed budgeting capital improvement funds to replace the 1985 Dump Truck. The dump truck is 40 years old. This will be in the budget.

Wayne Cashman read the May Parks report. Ken is doing a fantastic job in the parks and around Town, thank you Ken. The irrigation systems have been started up at the parks. Numerous issues were found causing problems. 2 control units, several control valves, and numerous sprinkler heads decided that this was not going to be there year! They were replaced, retired, repaired, relocated, repurposed, re-adjusted or relieved of service and disposed of properly. Watering operations are being handled manually until all repairs can be made.

Scott Dodd read the May fire department report. Responded to 18 calls. 5 Municipal and 7 Rural. Fire 6, Medical 12 and Rescue 0. 3 regular trainings and 3 Junior trainings. The department is continuing to focus on wildland fire training to prepare for what looks like a long and dry summer. Trained on different types of hose lays on our structure engines and how to deploy them. EMS discussed the Measles outbreak and other possible scenarios. 23 Firefighters on the current roster. May, Calvin Berry, Assistant Chief, retired. He is one of the longest tenured fire fighters in the Department. He started out as a junior firefighter and he was with the department over 28 years. This will be a big loss to the Department and our community as a whole. Calvin has been one our most consistent responders and served as our maintenance manager for the last decade. So, if you see him out and about, please congratulate him on his long career and wish him luck! Scott Dodd, Fire Chief, will be proposing that we do not back fill that position in the department, but rather move funds to another existing position. This will be in the budget. Our 2 juniors have completed their first round of training over 3 months and were promoted to Lieutenants. And firefighters Craig Usher and Mike Lally were promoted to Captains. They are both retired career FF from other states and their tremendous experience bring a lot to our great department. Firefighter Kristina Scott just passed her EMT course, Congratulations! This brings our EMS personnel up to 9 on the department

Bessie Spangler read the May sewer report. All routine sampling and testing are completed. Staff conducted approx. 9 locate requests for the month. The sewer project continues. continue to clean the UV bulbs daily to maximize effluent treatment and UV effectiveness. Staff conducted a thorough cleaning of the effluent system from cell #1. The lines, infiltration gallery, and piping to and out of the UV building were flushed and cleaned. This has reduced the E-Coli numbers in our effluent flow a great deal. Cell #1 continues to show improved treatment numbers as the transferred sludge and sediment settle and water clarity continues to improve. Staff continue to document project progress to DEQ on our monthly report. All exceedances are explained and DEQ is kept aware of the current progress at our waste water treatment facility.

COUNCIL CONCERNS None

UNFINISHED BUSINESS

SEWER PROJECT UPDATE

Project is on schedule, we are working on Change Order #1 for additional fill material and extra rip rap, back in compliance with discharge permit, and blower building in nearly complete. The base of cell #2 is getting prepped for the new liner and aeration. The blower building is insulated and walls and siding are being installed. Staff.

WELL #3 GENERATOR PROJECT UPDATE

Nothing new at this time.

## NEW BUSINESS

### THOMAS MCCLOSKEY—REQUEST TO KEEP 4 DOGS

Council discussed the request from Thomas McCloskey to keep 4 dogs. He has hunting dogs and one is 14 and he wants to get another dog to train up for hunting. Wanda James made a MOTION to approve the request for Thomas McCloskey to keep 4 dogs; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-absent, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

### MINERAL COUNTY REC CLUB—REQUEST CLOSE STREET FOR RIVER STREET FEST/PADDLE BOARD RACES

Council discussed The Mineral County Rec Club request to close Riverside Ave E between River Street & Cedar Street in order to have vendors & activities 3rd Annual River Street Fest/Paddle board Race for Saturday July 12th. Wayne Cashman made a MOTION to approve the request to close Riverside Ave E between River Street & Cedar Street in order to have vendors & activities 3rd Annual River Street Fest/Paddle board Race for Saturday July 12<sup>th</sup>; Wanda James seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-absent, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

### RESOLUTION 557—INTENT TO RAISE SEWER RATES

Mayor Phillips read Resolution No. 557 intent to raise the sewer rates. The Bond Counsel prepared the resolution. The State. Engineers, Bond Counsel and town worked together on the rate increase that is necessary to meet the coverage required for the new loan of \$1,145,000. We paid the last payment on the old loan on June 2. The old debt service for the year was \$14,240. The new debt service \$73,000 for the year. The Town will go with the 20-year loan with 2.5% interest. The Clerk prepared an information sheet about the sewer system, sewer improvements project, loan, and the rate increase. Council discussed the resolution and the proposed rate increase. Shirley Iwata made a MOTION to adopt Resolution No. 557 intent to raise the sewer rates: Bessie Spangler seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-absent, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

Town will publish notice of the proposed rate increase 3 times in the newspaper for the public hearing. Bond Counsel prepares the notice. The notice will also be mailed to sewer users. The Clerk will post the notice on the website. The notice is also mailed to the Montana Consumer Counsel. There will be a public hearing on the proposed rate increase before the July 14 meeting starting at 6:00pm.

### INTERLOCAL AGREEMENT---JUSTICE COURT FY 25-26

Council discussed the JP Interlocal agreement for FY 25-26. It is for \$6300. There is no change in the cost of the agreement or services. The only change in the agreement is language about the charges for jury trials. Jury trial expenses are not covered under the interlocal agreement. Any costs incurred for jury trials held in the Town of Superior Court will be billed directly to the Town as these expenses fall outside the scope of the interlocal agreement. If the defendant is charged the cost of jury, the defendant shall reimburse the town for these costs." The costs for the jury trials are reimbursed to the town if the defendant is found guilty. If the defendant is found not guilty or cancelled the day of the trial there

will be expenses for the Town. If the trial is cancelled or vacated prior to the day of the trial there will be no expenses for the Town. The Court will collect any fees to be reimbursed to the Town and include them in the monthly report and check. Some funds will be budgeted for jury trial expenses. Wanda James made a MOTION to approve the JP Interlocal agreement for FY 25-26 in the amount of \$6300 and with the change regarding jury trial fees; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-absent, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

#### INTERLOCAL AGREEMENT—LEC FY 25-26

Council discussed the LEC Interlocal Agreement for FY 25-26. Ryan Funke, Sheriff presented his request to increase the number of hours in the interlocal agreement from 224 hour to 240 hours. This is 1 ½ deputies. He requested an increase for the Law Enforcement Interlocal Agreement for FY 25-26 in the amount of \$16,22.08. He also requested changes in the agreement so the Town is responsible for some of the training of officers and maintenance of the town vehicle and fuel for cars. The request is for Training \$1,500, Car maintenance for town vehicle \$2,000 and Fuel for car--\$3,500. Wanda James made a MOTION to approve the base LEC Interlocal Agreement in the amount of \$112,291.20. In addition to the base agreement, include the following supplemental costs: Training – \$1,500, Car Maintenance for town vehicle – \$2,000, and Fuel – \$3,500; Shirley Iwata seconded. MOTION passed 4 ayes, 0 nays, 1 abstain, 1 absent. Roll Call: Kelly Dillon-absent, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-abstain. The LEC interlocal agreement will be updated to reflect the changes.

#### 2016 FORD TAURUS PATROL CAR---SHERIFF REQUESTING/RECOMMENDING TO SELL

Council discussed the request by Ryan Funke, Sheriff to retire the 2016 Ford Taurus Patrol Car. and sell the car. Sheriff Funke stated that the car is unreliable and repairs are needed often and very expensive. Stephanie Quick made a MOTION to a approve selling the 2016 Ford Taurus Patrol Car and advertise for bids for the car; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-absent, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye. The Clerk will prepare and published the call for bids.

#### USED PATROL SUV—SHERIFF PROPOSAL FOR TOWN TO PURCHASE FROM COUNTY

Ryan Funke, Sheriff, is replacing the Patrol Vehicles with new ones. He plans to keep two that have the least miles. He proposed that the Town purchase one of the SUV's to replace the 2016 Ford Taurus. The car to be purchased is fully equipped patrol car. Cost \$20,000 at one time or payments of \$5,000 over 4 years. Council discussed the proposal. The purchase can be made out of the Capital Improvement funds. The car will be used as a spare patrol car and for transports for detention. Bessie Spangler made a MOTION to purchase a 2021 Ford Explorer Police Interceptor Patrol SUV from Mineral County in the amount of \$20,000 out of Capital Improvement Funds; Wanda James seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-absent, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

## POOL IN THE PARK REQUEST—APPROVAL TO APPLY FOR LWCF GRANT THROUGH TOWN

The Clerk reported that Pool in the Park is requesting approval to apply for the Land and Water Conservation Fund grant for the swimming pool project. Emily Park will write the grant application for them. They have to submit a pre-application that the state would approve before submitting the final application. The grant application would be in the Town's name and the grant if awarded would go through the Town. Council discussed the request. Wayne Cashman made a MOTION to approve the request for Pool in the Park to apply for the LWCF grant for the swimming pool project for the Town; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-absent, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

LEGAL None

## CLERKS BUSINESS

Prepared minutes.  
Updated Utility customer accounts as needed.  
Prepared and mailed utility bills.  
Posted daily receipts and made daily deposits.  
Prepared and mailed past due and remaining balance utility letters.  
Transmitted and posted the ACH utility payments.  
Prepared and mailed final UB customer bills.  
Prepared Agenda and Notes from the Clerk.  
Uploaded Agenda to website. Posted Agenda.  
Prepared and delivered council packets.  
Prepared claims and checks.  
Prepared payroll and reports and ACH.  
Prepared monthly Tax vouchers and receipts.  
Enter checks in the Wells Fargo positive pay as part of the fraud protections.  
Updated software.  
Updated Website  
Grant searches.  
Updated Agenda Subject Index  
Uploaded Minutes to website.  
Completed cash reconciliation for SVFRA.  
Prepared Cash reconciliation and financial reports.  
Ordered the new computers.  
Work with HRC on final draw and close out for the CDBG-CV grant.  
Prepared and posted final draw of CDBG-CV grant.  
Prepared for Clean-up Day.  
Prepare the JP interlocal agreement for FY 25-26  
Receipt and post ARPA draws—sewer project.  
Prepare CCR report notice for the newspaper.  
Prepare and mail the CCR report to water customers.  
Upload CCR report to website.  
Work with HRC and Food Bank on the CDBG grant for the Food Bank  
Work with Mineral County Elections Administration on 2025 elections  
Conference call with funding agencies, DEQ, bond counsel for the sewer project.  
Prepare and mail quarterly newsletter.

Upload newsletter to website.  
Work with Bond Counsel on sewer rates.  
Work with Bond Counsel on Resolution of Intent—sewer rates.  
Prepared sewer rate information sheet.  
Work on preliminary budgets.  
Prepare and post journal vouchers for water and sewer loans.  
Prepare and submit ACH for semi-annual water and sewer loan payments.  
Start year end closing.  
Conference call with state and HRC on CDBG-CV grant close out.

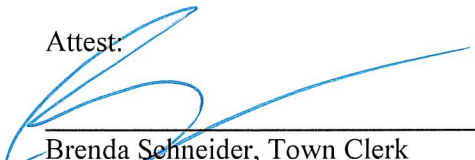
#### CONSENT AGENDA

Shirley Iwata made a MOTION to approve the Consent Agenda as presented Town Claims 38740-38793 in the amount of \$419,157.37 and Void Claim 38702 \$51,642.16, on June 9, 2025, May Financial Reports, May Cash Reconciliation, May Pledged Securities, May Journal and UB Vouchers, May Budget reports; Wanda James seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-absent, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

#### ADJOURNMENT

There being no further business before the Council Shirley Iwata made a MOTION to adjourn until the next regular meeting July 14, 2025; Stephanie Quick seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Kelly Dillon-absent, Shirley Iwata-aye, Wanda James-aye, Stephanie Quick-aye, Bessie Spangler-aye, Wayne Cashman-aye.

Attest:

  
Brenda Schneider, Town Clerk

  
Roni Phillips, Mayor

